

**Title 19 – DEPARTMENT OF
HEALTH AND SENIOR SERVICES
Division 73 – Missouri Board of
Nursing Home Administrators
Chapter 2 – General Rules**

PROPOSED AMENDMENT

19 CSR 73-2.053 Inactive Licensure Status. The department is deleting section (8), renumbering thereafter, and amending sections (2), (3), (4), (5), (7), and (9).

PURPOSE: This amendment removes the requirement for notarization of requests for inactive status and clarifies the procedures to put the license in inactive status, renew inactive status, and reactivate the license.

(2) Licensees interested in requesting an inactive license [*must*] **shall** submit the following information to the board prior to June 30 of the year of renewal of the administrator's active license:

(A) The fee referenced in 19 CSR 73-2.015;

(B) [*His/her original*] **Original** wall license and all other [*indicia*] **evidence** of licensure, or evidence satisfactory to the board that the license has been lost, stolen, or destroyed; **and**

[(*C*) *A signed written request that has been notarized; and*

(*D*)] (C) Evidence satisfactory to the board of completion of ten (10) clock hours of continuing education in the area of patient care. **The licensee may complete up to five (5) hours out of the ten (10) hours of continuing education from on-line continuing education programs if a Missouri board-approved training agency offers the program or approved by the National Continuing Education Service (NCERS) under the National Association of Long Term Care Administrator Boards (NAB).**

(3) The board shall [*issue a new license to*] **provide written notification to** the licensee indicating that the license is inactive once the board has received the required information and has approved the request for inactive licensure status.

(4) An inactive license shall expire on June 30 of the **second** year following the year of issuance and every other year thereafter.

(5) Licensees seeking to renew shall, on or before June 30 of the year of renewal, **either** file an application [*for renewal*] **or renew through the board's electronic online system**, as provided in 19 CSR 73-2.050, [*on forms furnished by the board,*] that includes evidence satisfactory to the board of completion of a **minimum of ten (10) clock hours** of continuing education in the area of patient care and shall be accompanied by the renewal fee referenced in 19 CSR 73-2.015.

(7) An inactive license may be reactivated by submitting a [written] request to the board, accompanied by evidence satisfactory to the board of the completion of forty (40) clock hours of continuing education and the fee referenced in 19 CSR 73-2.015. The forty (40) clock hours of continuing education shall be earned no earlier than six (6) months prior to the request for reactivation and no later than six (6) months after the inactive license has been reactivated. If the holder of an inactive license requests reactivation prior to completing the forty (40) clock hours of continuing education, the board shall issue a six (6)-month interim license to the licensee. The interim license shall expire six (6) months from the date of issuance or at such earlier time as the licensee earns the forty (40) clock hours of continuing education deemed satisfactory to the board of completion of the required hours.

[(8) A request for reactivation of an inactive license shall show, under oath or affirmation of the administrator, a statement that the administrator has not practiced during the inactive period and is not presently practicing in this state.

(9) (8) No person shall practice as an administrator or hold himself or herself out as an administrator in this state while his or her license is inactive.

[(10) (9) An inactive license shall remain subject to discipline for violations of [this chapter] **Chapter 344, RSMo**, and the rules promulgated [there under] **thereunder**.

AUTHORITY: section 344.070, RSMo Supp. [2010] 2016. Original rule filed Dec. 28, 2007, effective Aug. 30, 2008. Amended: Filed June 15, 2011, effective Jan. 30, 2012.*

**Original authority: 344.070, RSMo 1969, amended 1979, 1993, 1995, 2007.*

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

*NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of in opposition to this proposed amendment with Sally McKee, Missouri Board of Nursing Home Administrators, 3418 Knipp Drive, P.O. Box 570, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.*