

**Title 19 – DEPARTMENT OF
HEALTH AND SENIOR SERVICES
Division 73 – Missouri Board of
Nursing Home Administrators
Chapter 2 – General Rules**

PROPOSED AMENDMENT

19 CSR 73-2.051 Retired Licensure Status. The department is deleting section (3), renumbering thereafter, and amending sections (2) and (4).

PURPOSE: This amendment deletes the notarization requirement and clarifies the procedures to retire or reactivate the license.

(2) Licensees interested in making application [*must*] **shall** submit the following information to the board **prior to June 30 of the year of renewal of the administrator’s active license:**

(A) The fee referenced in 19 CSR 73-2.015; **and**

(B) [*His/her original*] **Original** wall license and all other evidence of licensure or evidence satisfactory to the board that the license has been lost, stolen, or destroyed[; *and*

(C) *One (1) of the following:*

1. *An affidavit that includes the date on which the licensee retired from such practice and such other facts the board may require to verify the retirement; or*

2. *Sign the request for retired status that appears on the administrator license renewal application and return such application to the board prior to the active license expiring on June 30 of the year of renewal.*

(3) *Information provided in the request for retired status shall be given under oath subject to the penalties for making a false affidavit.*

(4) (3) The board shall issue a new license to the licensee indicating that the licensee is retired once the board has received the required information and has approved the request for retired licensure status.

[(5)] (4) A retired license may be reactivated within five (5) years of the granting of the retired license by filing the following information with the board:

(A) [*An affidavit requesting reactivation of*] **A request to reactivate** the retired license;

(B) The fee referenced in 19 CSR 73-2.015; **and**

(C) Satisfactory evidence of the completion of twenty (20) clock hours of board approved continuing education [*(including clock hours carried forward from the last renewal date)*], as described in 19 CSR 73-2.050[(2)(A) and (B)], for each calendar year the license was retired. All clock hours [*must*] **shall** be completed after the granting of the retired license or completed within the same licensure year the licensee was granted the retired license. The board may prorate the required clock hours for any portion of a calendar year as follows:

1. Ten (10) months or more, but less than twelve (12) months—twenty (20) clock hours (including a minimum of five (5) patient care hours);

2. Seven (7) months or more, but less than ten (10) months—fifteen (15) clock hours (including a minimum of five (5) patient care hours);

3. Four (4) months or more, but less than seven (7) months—ten (10) clock hours (including a minimum of two and one-half (2.5) patient care hours); or

4. Less than four (4) months—five (5) clock hours (including a minimum of two and one-half (2.5) patient care hours).

[(6)] (5) If more than five (5) years have passed since the issuance of a retired license to a licensee, the licensee shall follow the procedures for initial licensure stated in section 344.030, RSMo.

[(7)] (6) No person shall act or serve in the capacity of an administrator in this state or hold himself or herself out as an administrator if his or her license is retired.

[(8)] (7) Retired licensees shall remain subject to disciplinary action for violations of Chapter 344, RSMo, and the rules promulgated thereunder.

*AUTHORITY: section 344.070, RSMo Supp. [2010] 2016. * This rule was previously filed as 13 CSR 73-2.051. Original rule filed Oct. 24, 2000, effective May 30, 2001. Moved and amended: Filed Jan. 31, 2003, effective Aug. 30, 2003. Amended: Filed Dec. 28, 2007, effective Aug. 30, 2008. Amended: Filed June 15, 2011, effective Jan. 30, 2012.*

**Original authority: 344.070, RSMo 1969, amended 1979, 1993, 1995, 2007.*

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

*NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of in opposition to this proposed amendment with Sally McKee, Missouri Board of Nursing Home Administrators, 3418 Knipp Drive, P.O. Box 570, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.*