

**Title 19 – DEPARTMENT OF  
HEALTH AND SENIOR SERVICES  
Division 73 – Missouri Board of  
Nursing Home Administrators  
Chapter 2 – General Rules**

**PROPOSED RULE**

**19 CSR 73-2.023 Procedures and Requirements for Limited Licensure of Administrators**

*PURPOSE: This rule specifies the minimum requirements for limited licensure as a nursing home administrator in Missouri as outlined in section 344.030.3, RSMo.*

*PUBLISHER'S NOTE: The secretary of state has determined that the publication of the entire text of the material which is incorporated by reference as a portion of this rule would be unduly cumbersome or expensive. This material as incorporated by reference in this rule shall be maintained by the agency at its headquarters and shall be made available to the public for inspection and copying at no more than the actual cost of reproduction. This note applies only to the reference material. The entire text of the rule is printed here.*

(1) An applicant interested in becoming a licensed nursing home administrator in an institution certified by the Commission for Accreditation of Christian Science Nursing Organizations/Facilities, Inc. as outlined in section 344.030.3, RSMo, shall either file an application on a form furnished by the board or through the board's electronic online system. The application form, MO 580-2518 (03-11), Application for Licensure NHA, is incorporated by reference in this rule and is available on the web at [www.health.mo.gov/information/boards/bnha](http://www.health.mo.gov/information/boards/bnha) or by contacting the board at PO Box 570, Jefferson City, MO 65102, (573) 751-3511. This rule does not incorporate any subsequent amendments or additions. The application shall be completed and returned to the board with the fee referenced in 19 CSR 73-2.015. Information provided in the application shall be attested by signature to be true and correct to the best of the applicant's knowledge and belief.

(2) The completed application for the limited licensure pursuant to section 344.030.3, RSMo, shall provide satisfactory proof that the applicant has met the following minimum requirements:

- (A) Eighteen (18) years of age or over;
- (B) A high school diploma or equivalent;
- (C) Of good moral character; and
- (D) Has not been convicted of any crime, an essential element of which is fraud, dishonesty or moral turpitude, or which involves the operation of a long-term care facility or other health-care facility, whether or not sentence is imposed. A copy of the record of conviction or plea of guilty or nolo contendere shall be conclusive evidence of the conviction.

(3) The applicant shall be eligible to take the state examination upon board approval and payment of the required examination fees.

(4) If the board determines the applicant has failed to meet one (1) of the criteria outlined in this rule, the applicant may submit additional information for reevaluation if done so no later than two (2) weeks prior to the next board meeting. The applicant shall be given notice of the next board meeting date.

(5) A limited license shall be issued to the applicant upon passing of the state examination.

(6) The licensee shall renew his/her license as outlined in 19 CSR 73-2.050. The licensee shall be exempt from the required ten (10) patient care related clock hours.

*AUTHORITY: section 344.070, RSMo Supp. 2016.\* Filed*

*PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.*

*PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.*

*NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of in opposition to this proposed amendment with Sally McKee, Missouri Board of Nursing Home Administrators, 3418 Knipp Drive, P.O. Box 570, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.*