

**Title 19—DEPARTMENT OF HEALTH AND SENIOR SERVICES**  
**Division 15—Division of Senior and Disability Services**  
**Chapter 4—Older Americans Act**

**PROPOSED AMENDMENT**

**19 CSR 15-4.130 Area Agency on Aging Staff.** The department is amending sections (1), (2) and (3).

*PURPOSE: This amendment updates terminology and legal authority.*

*PURPOSE: This rule requires the area agency **on aging** to have a written staffing plan, employ a full-time director, and have adequate numbers of staff.*

(1) The area agency **on aging** shall have on file for review—an up-to-date staffing plan that includes, but is not necessarily limited to, an organizational chart; a description of the education, experience, and background qualifications required for each position (paid and volunteer); a description of the responsibility assigned to each position (paid and volunteer); and a salary schedule.

(2) The area agency **on aging** shall employ a full-time director to assure the effective and efficient administration of the area plan. The full-time director shall possess the education, experience, and background qualifications as determined necessary by the governing body to fulfill the requirements and functions of the director's position.

(3) The area agency **on aging** shall employ sufficient staff to carry out the required functions of the area agency **on aging**.

*AUTHORITY: section [660.050]192.2000, RSMo [1986]2016. \* This rule was previously filed as 13 CSR 15-6.080 and 13 CSR 15-4.130. Original rule filed Jan. 6, 1986, effective April 30, 1986. Moved to 19 CSR 15-4.130, effective Aug. 28, 2001.*

*\*Original authority: 660.050, RSMo 1984, amended 1988.*

*PUBLIC COST: The proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.*

*PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.*

*NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Missouri Department of Health and Senior Services, Division of Senior and Disability Services, Melanie Highland, Division Director, PO Box 570, Jefferson City, MO 65102-0570. Telephone: (573) 526-3626. Email: DSDSDirectorsOffice@health.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.*