

EMERGENCY RESPONSE IDENTIFICATION AND INFORMATION

The Service Coordinator will offer assistance to all participants/families who are enrolled in SHS programs to establish an Emergency Response Plan.

Emergency management and response materials/publications should be given to each participant/family. The Service Coordinator will offer assistance with the completion of an emergency management plan. The plan will be reviewed with the participant/family annually.

When an emergency such as a natural disaster or terrorism event occurs, the Service Coordinator shall contact participants/families whose care may have been compromised as soon as possible after the event to assess for unmet needs. The contact may be by phone or in person and will be documented in the SHS Information System.