

LAWFUL PRESENCE

Pursuant to RSMo 208.009, all applicants 18 years of age and over must provide affirmative proof of United States citizenship or lawful presence in the United States to be eligible to receive public benefit.

Service Coordinators shall notify designated Central Office staff of a referral. Designated Central Office staff will attempt to access and provide the Service Coordinator with a copy of Missouri Birth Certificate information to be placed in the participant's record. If this attempt is unsuccessful, the Service Coordinator must request verifying documentation from the participant/family and maintain a copy of the documentation in the participant's record. Acceptable forms of verification, as required by the Missouri Department of Revenue, include:

- Valid Missouri Driver or Non-Driver License (refer to Department of Revenue guidelines);
- U.S. Birth Certificate – certified with an embossed, stamped or raised seal issued by a state or local government (Hospital-issued birth certificates are not acceptable.);
- U.S. Passport;
- Certificate of Citizenship, Naturalization, or Birth Abroad; or
- Any document issued by the federal government that confirms an alien's lawful presence in the United States.

If the name on the verification document does not match the participant's current name, additional documentation will be required to verify the name change.

The Service Coordinator must obtain all verifying documentation of lawful presence before Program enrollment can occur.