

# Provider Reassessor Bulletin

September 2022



Monthly Bulletins are your one-stop-shop for all last month's highlights!

## This Month's Spotlight

Hybrid visits are only to be used in rare instances and prior approval must be given from the supervisor. Be sure to review the [COVID Flexibilities](#) when making this determination. The participant should be informed that both a brief in-person visit and telephone assessment are needed to meet the requirements of an assessment. If the participant does not participate in both the in-person visit and the telephone assessment, an adverse action letter should be issued for non-compliance and services closed.

Ideally the in-person portion should be completed first so that observations made of the participant and their environment can be factored into the assessment and care planning. Both portions of this must be completed within the five day requirement period.

### Quick Guide Updates

#### Case Note Quick Guide

- Updated to include guidance for Assessors and Provider Reassessors.
- Clarification for documenting "other" nursing task authorization.
- Added Participant Case Summary section.

#### InterRAI Coding Quick Guide

- Section G2j, eating clarification

### Memos

- HCBS 08-22-01 Intake Policy Updates
- HCBS 08-22-02 Healthy Children and Youth (HCY) Services Coordination
- HCBS 08-22-03 SFCW Policy and Form Updates
- HCBS 08-22-04 Provider Reassessor Process Updates
- HCBS 09-22-02 HIPAA Forms Process Update

### Important Information & Reminders

- [Provider Reassessor Notification Portal](#) is now operational and required for use to notify PRR Team of completed and not completed assessments.
- Provider Reassessors must make three (3) attempts to contact the participant to complete requested remediations.
- Ensure when changing the start date of a care plan, you *do not* change the end date as this affects the service authorization timeframes.
- Do not upload any documents to attachments within Web Tool after 6pm on the last day of each month as they will not be able to be opened.
- If a Hybrid reassessment is completed, it is required you document the reason you are completing a Hybrid assessment according to the [COVID Flexibilities](#) guidelines.