

November 2022



Monthly Bulletins are your one-stop-shop for all last month's highlights!



This Month's Spotlight

- Forms continue to be a common issue with assessors. Please ensure forms are filled out completely, i.e. initials and signatures obtained, and all boxes marked.
- A printed name in the signature line does not constitute a signature and will be marked as an error on the review.
- Making the bed and changing linens should not overlap on CDS care plans. The suggested time for changing linens includes time for making the bed.

Important Information

Provider Reassessor Notification Portal:

A new section was added to the Portal regarding LOC. Beginning **December 1, 2022**, this LOC field will be required in order to submit a notification. This allows the PRR Team to prioritize their workload more efficiently and beginning addressing adverse action cases in a timelier manner.

Process Update:

Remediations are required within three days of receipt. There may be instances in which three days are not feasible, such as:

- Difficulty contacting the participant
- Waiting on a collateral contact to return a call
- Reassessor sickness

In these rare instances, provider reassessors may respond directly to the review specialist to request a short extension. However, extensions may not be granted near the end of the month as the new care plan authorization will need to be completed to ensure continuity of care. It is important that each provider agency have a contingency plan to complete remediations in case of reassessor illness or vacation. Failure to complete timely remediations may result in disqualification of a reassessor's certification.

Memos

- INFO 11-22-02 HCBS Referral Training for Providers and Online Referral Form Training
- INFO 11-22-01 Home and Community Based Services Policy Clarification Questions (PCQ's) Updates
 - [PCQ Updates](#)
 - Purewick
 - Shared Spaces
 - Coding Dialysis
 - Coding Physical Therapy

Happy Holidays from the HCBS Quality Assurance/Quality Improvement Unit!

