



**Governor’s Organ Donation Advisory Committee Minutes**  
September 23, 2015



**Note taker(s):** Tammy Carrier  
**Attendees:** Virginia Beatty; Phil Duncan, Joan Keiser, Heidi Kranz, Peter Nicastro and Debra Simaitis  
**Guest(s):** Lisa Brown, Brooke Connell, Sarah Jane Dolezal, Sandy Hentges, Annie Kuhl, Leanne Peace, Jim Pruitt, Michala Stoker and T’Shon Young  
**Called by:** Deb Simaitis, Chair  
**Called to order at:** 10:01 am

**Welcome, Introductions, Agenda Approval and Minute Approval**

Agenda approved as amended adding 2016 Proclamation to Chair Report. Minutes Approved

<b>Action Items:</b>	<b>Person Responsible:</b>	<b>Deadline</b>
Add 2016 Proclamation to agenda under Chair Report.		

**Reporting of Officers/Committees**

Chair Report

- **Appointments Update**  
Ms. Stoker completed finger print process and background check in June. She is waiting for more details.
- **2016 Proclamation**  
Ms. Simaitis reported she will be requesting the UNOS data from Ms. Beatty. Last year the committee decided the data would reflect through Fiscal Year 15 (FY15). The Proclamation is submitted in mid-November. The same format will be used as previous years with updated numbers. If members have suggestions for the Proclamation please submit to Ms. Simaitis.
- **Dashboard Update**  
Mr. Nicastro reviewed the dashboard. Consent Enrollment has been replaced with Consent Trend. The contribution rate for the months of June, July and August decreased to 5.65 percent. Mr. Nicastro will update the room numbers of all the Senators and Representatives once assigned in December and upload to the google site. Events with Partners reflect the State Fair. The Proclamation signing and the Rotunda Day will give us two more events. This will be our first time to reach the Events with Partners goal. The Consent Trend shows a gradual increase from 2012 to 2014. There was a slight decline in September 2015. Social Media reflects Facebook 3,163 likes, You Tube 4,123 individual views and Twitter has 615 subscribers; however, Twitter has not been used for a while. Ms. Kuhl will share the login for the Twitter account with the group. There are currently 32 Enrollment Events. There has been no unscheduled down time.
- **Quarterly Revenues and Trends**  
Mr. Nicastro reviewed the latest numbers for July and August. The actual balance is at 3.65 times the yearly expenditures in the cash fund.

Secretarial Report

- **FY15 and 16 Finance Update**  
Ms. Beatty presented the FY15 end of year report as of August 31, 2015 for income and expenditures. An update to the approved FY16 budget from the last meeting in July was

shared. The CSR's have been submitted as a high, medium, and low priority. This will be a multi-year CSR. However, as discussed in the July meeting the budget would need to be brought in line with spending authority. Ms. Beatty provided a new proposed budget. There was some discussion and concerns about the cost of the Donor Registry System (DRS) as well as the Data Center Charges the program will now incur. Ms. Brown stated the state is checking if we are storing multiple copies which can be eliminated; this could reduce costs. The educational grant bids for \$50,000 were sent out the week of September 14, 2015. Ms. Simaitis was concerned about the Sunset for the Income Tax Check Off. The committee members are unsure of the review process. Ms. Simaitis agreed to check with Senator Parson to determine the review process. Mr. Duncan moved and Ms. Keiser seconded the motion to approve the amended FY16 Budget. The motion to approve the amended FY16 Budget was approved with four Ayes and one No.

<b>Action Items:</b>	<b>Person Responsible:</b>	<b>Deadline</b>
Provide FY15 UNOS Data for proclamation	Ms. Beatty	ASAP
Compose and Submit proclamation information to the Governor's Office	Ms. Simaitis	Mid-November
Determine the review process for Tax Check-off Sunset	Ms. Simaitis	December 2015

#### **New Business**

- **HOSA Conference – March 2016**  
Ms. Simaitis stated Ms. Rehak suggested the committee reach out to the Health Occupation Students of America (HOSA). The suggestion was to offer to be a judge at the conference or pay for an exhibit booth. Ms. Keiser agreed an exhibit would be a good idea along with developing and providing a GODAC brochure discussed in previous minutes. Ms. Stoker questioned developing GODAC material versus using Donate Life America material and come with a Team Missouri approach. Ms. Beatty stated developing a GODAC brochure would be a good idea, but also talked about Donate Life Missouri as an overall team and partnership on education. Ms. Simaitis agreed an overall team effort would be the best.
- **Strategic Plan Review Work Group**  
Ms. Beatty compiled all information submitted into a report and sent the report to partners. When the plan was devised it was with the intent to review the plan annually by the committee. Therefore, a subcommittee is needed to review the plan and make any new recommendations for 2016/17. Review committee was established with Ms. Simaitis, Mr. Nicastro and Ms. Beatty. Ms. Beatty will poll for a conference call date.
- **Two Questions Data – Registry Enrollments**  
Ms. Wisch sent a report from May 19, 2014- May 18, 2015. The number of licensed transactions processed 1,576,197. The total number of individuals saying yes to consent to be on the registry was 735,537. The total number of individuals saying yes to the registry, but no to symbol was 11,200. This clearly demonstrates there is a group that does not want to advertise they are a donor.
- **School Curriculum – Lee's Summit, MO**  
Ms. Beatty contacted Ms. Peggy Hinzman, Bio Medical Innovations Instructor in the Lee's Summit High School. After speaking with Ms. Hinzman the consensus of the discussion group is that Gift of Life (GOL) is doing an excellent job within the Kansas City Area. The GOL will look at their program to determine if it can be reduced to a 10 to 15 minute video. A video where students are talking with other students about organ donation is a product that can be sent to high schools and conferences as suggested by Ms. Rehak. Since Missouri has no mandate to teach organ donation or awareness in the public school setting,

this product could be shared with the District Superintendents, School Boards, and other District staff. Ms. Hinzman stated Lee’s Summit High School has a professional video department which is looking for projects. Once GOL provides their reduced program Ms. Beatty, Mr. Anderson, Ms. Simaitis and Ms. Hinzman will have a conference call to determine how to move forward.

Ms. Simaitis reported that 17 states do have mandates about organ and tissue donation in the school setting, most of which occur during driver’s education. However, New Jersey is leading the country in school mandates about organ donation and requires the state’s board of education to include information about organ donation in the core curriculum content under the comprehensive health and physical information for grades 9-12. New Jersey became the first state to incorporate mandatory organ donation education in their core curriculum beginning with the 2009-2010 school year. For more information google New Jersey Statutes and find chapter 48, and then look under 3a.

<b>Action Items:</b>	<b>Person Responsible:</b>	<b>Deadline</b>
Email New Jersey’s Curriculum Mandate Link	Ms. Simaitis	ASAP
Schedule Strategic Plan Sub-Committee Call	Ms. Beatty	November 2015
Strategic Plan Annual Review	Ms. Simaitis, Mr. Nicastro, and Ms. Beatty	November 2015

### **Unfinished Business**

- Education Conferences  
Covered this above with HOSA.
- State Fair Project Update  
Ms. Simaitis stated she enjoyed working the State Fair and hearing all the wonderful stories. Thank you to Ms. Beatty and Mr. Gabel for wonderful job organizing the event. Running the booth was easy with all supplies right there. Mr. Duncan had the Globe at the fair as well. State Fair 2016 is August 11-21.
- GODAC Web Training Update  
Ms. Carrier reported the modules for GODAC Web Training are under development. The target date to begin the approval process is October 31, 2015. Once approved the recording process will begin.
- Rotunda Day Update (Donor Family Recognition)  
The Rotunda Day is schedule for April 12, 2016 from 8:00 am – 2:00 pm. The application has been filled out with a request for six tables. However, the policy has changed and you now are limited to four tables. Confirmation has been received for the 3<sup>rd</sup> floor on the senate side. Mr. Nicastro has also received confirmation for parking to place the Globe in the same area as last year. Ms. Peace agreed to request tables for the Representative side and get a table for the same date. Also added to the Rotunda Day is the Donor Family Recognition. Director Vasterling took the SBAR and a copy of the certificate to Governor Nixon’s Office and it was decided he would step away and Director Vasterling will sign the donor family certificates. The SBAR has been sent through again with the updated changes. Mr. Pruitt suggested adding DESE to the invitation letter. Ms. Rehak has received a copy and is seeking approval to add DESE to the letter as well.
- Keep Hope Alive Update  
Mr. Nicastro reached out to the new fire chief in his community with information about Keep Hope Alive. He was then invited by the new chief to talk with Deputy Chief in charge of training. The Deputy Chief thought it was fabulous and wanted to share it with other individuals within the department. There were some concerns about methodology.

The Chief felt sharing the training as a group rather than as individuals would be more beneficial. He felt there would be more participation if the pre- and post-test could be taken together. Regardless he will share and ask them to take the training. Ms. Beatty checked with the University of Missouri which said they do not have the staff to receive the pre- and post-test and then produce certificates.

Ms. Beatty has requested from the Bureau of Emergency Medical Services and the University of Missouri the logistics and legal issues in regards to Keep Hope Alive being used nationwide for general education requirements or recertification. Ms. Beatty was unsure the University of Missouri would be willing to provide CEU's nationwide. Ms. Simaitis spoke with Tracy Bryan at Sierra Donor Services about Keep Hope Alive being used nationally. She was thrilled and offered to assist in any way needed. This was their dream from the beginning.

- **Dynamic Message Boards Update**  
Ms. Simaitis sent out the previous SBAR to the committee for review. Mr. Nicastro sent some suggestions. The SBAR will be rewritten with the suggestions received and resent for everyone to review and be ready to discuss at the next meeting.
- **Committee Handbook**  
The committee members reviewed the online handbook. No suggestions or comments were made.
- **Registry Operations**  
Mr. Nicastro sent questions to Ms. Beatty, which will be answered soon.
- **2015 Annual Report**  
Biographies and new pictures were due to Ms. Beatty by September 1, 2015. If committee members do not provide updated bios or photos by the end of the month, the previous year information will be used. Ms. Beatty revealed the cover design to committee.

<b>Action Items:</b>	<b>Person Responsible:</b>	<b>Deadline</b>
Update and resend SBAR for Dynamic Message Boards	Ms. Simaitis	November 2015
Send updated bio's and picture for annual report	Members	ASAP

#### **Partner Updates**

- **Gift of Life** – Ms. Simaitis provided information on Amazon Smile Program (Smile.Amazon.com). When you order from Amazon they will donate 0.05 percent toward your charity. Donate Life America, Gift of Life, National Kidney Foundation, Saving Sight and UNOS are listed.
- **Missouri Kidney Program** – Six classes will be held this fall to educate people about kidney disease. Year two of HRSA grant is in the planning stages to recruit over 300 kidney patients to educate them about transplant options. The HRSA will open up the Social and Behavioral Interventions to Increase Solid Organ Donation grant again this fall. Ms. Peace exhibited for Missouri Kidney Program and Organ and Tissue donation at the Department of Aging Conference in August. Approximately forty senior centers across the state wanted more information about organ donation for the 50 plus age group Mid-America Transplant Services – No report given.
- **Team Missouri** - Several staff from all the organizations will be attending the National Conference in New Orleans. Donate Life America Registry went live Friday, September 19, 2015. Team Missouri has partnered with Six Flags during Fright Night to have a donor registry drive. We are currently working with Six Flags on a theme. The drive will be held October 17 and 18 from 12 pm – 4 pm. Six Flags will be offering \$20 off an adult price ticket for those that sign up to be a donor at the park.

- Saving Sight – No report given.
- Midwest Transplant Network – Ms. Connell reported approximately 35,000 individuals came through during the Kansas City Chief’s Training camp booth. November Donor Family Celebration will be held in the memorial garden this year for the first time. This upcoming weekend will be Team MOKAN trivia event.

**Action Items:**

**Person Responsible:**

**Deadline**

**Next Meeting**

Next meeting will be held in December. Look for time between 1<sup>st</sup> and 2<sup>nd</sup> week in December.

**Action Items:**

**Person Responsible:**

**Deadline**

Send out poll and determine next meeting date and time.

Ms. Beatty

ASAP

Develop agenda

Ms. Simaitis and Ms. Beatty

November 2015

Post agenda on GODAC google site

Ms. Beatty

November 2015

**Adjourn**

Meeting Adjourned at 12:00 pm