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HCBS-01-15-04

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MEMORANDUM FOR HOME AND COMMUNITY BASED SERVICES

From: Sarah Sergent, Bureau Chief Sarah Sergent
Bureau of Program Integrity

Subject: Physician Notification

The Division of Senior and Disability Services (DSDS) or its designee is no longer required to notify the potential participant's physician of a request for Home and Community Based Services (HCBS). Effective immediately, the Physician Notification of Assessment for Home and Community Based Services (DA-11a) Form and Instructions are obsolete.

Per policy 4.20, Person Centered Care Planning and Maintenance Process, DSDS or its designee must continue to notify the participant's physician of the initial prior authorization for HCBS via the Physician Notification of Care Plan (DA-11). The DA-11 must be completed, sent, and uploaded into the HCBS Web Tool for all initial approvals.

	Index	Removed the Physician Notification of Assessment for HCBS (DA-11a) Form and Instructions. Added hyperlinks for ease of access to policies.
➢ 4.00	HCBS Service Processes Introduction	Removed the language regarding the Physician Notification of Assessment for Home and Community Based Services (DA-11a) and Instructions as it is no longer required.
➢ 4.05	Intake and PreScreen	Removed the requirement for DSDS or its designee to notify the participant's physician of a request for HCBS.
➢ 4.00 Appendix 5	Physician Notification of Care Plan Form/Instructions	Revised policy and form.

➢ 4.00 Appendix 6	Physician Notification of Assessment for HCBS Form/Instructions	This form is obsolete and has been removed from the policy manual.

The revised policy has been posted in the HCBS Manual located on the DHSS Internet at the following link: http://health.mo.gov/seniors/hcbs/hcbsmanual/index.php.

Questions should be directed to the Bureau of Program Integrity at 573/526-8557 or via e-mail at programintegrity@health.mo.gov.

SS/MS