



**Missouri Department of Health and Senior Services**

P.O. Box 570, Jefferson City, MO 65102-0570 Phone: 573-751-6400 FAX: 573-751-6010  
RELAY MISSOURI for Hearing and Speech Impaired 1-800-735-2966 VOICE 1-800-735-2466

**Randall W. Williams, MD, FCOG**  
Acting Director



**Eric R. Greitens**  
Governor

Dear Prospective Summer Food Service Program Applicant:

Enclosed is the application packet for the Summer Food Service Program (SFSP). A copy of our training schedule is also included. Please note that training is mandatory for new sponsors. Training for experienced sponsors is optional, but recommended. Experienced sponsors with new staff members should strongly consider sending new personnel to one of the New Sponsor Training sessions for a comprehensive introduction to the SFSP.

Please submit your **complete** and **accurate** application by the following deadlines:

- ◆ April 1, or the first business day of April, for May commodity delivery
- ◆ May 1, or the first business day of May, for June commodity delivery or June advances
- ◆ The final deadline is May 15, or 30 days prior to your first day of operation, whichever is earlier.

Completed applications should be mailed to: Missouri Department of Health & Senior Services, Bureau of Community Food and Nutrition Assistance, P.O. Box 570, Jefferson City, MO, 65102 or they may be faxed to 1-573-526-3679.

If there are questions regarding the SFSP application process or other aspects of the program, please call 888-435-1464 or 573-751-6251. Your interest in the SFSP is appreciated and we look forward to the possibility of working with you this summer!

Sincerely,

Lola Phillips, Associate Chief  
Bureau of Community Food and Nutrition Assistance

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Enclosures

[www.health.mo.gov](http://www.health.mo.gov)

**Healthy Missourians for life.**

The Missouri Department of Health and Senior Services will be the leader in promoting, protecting and partnering for health.

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER: Services provided on a nondiscriminatory basis.