

	MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES CHILD AND ADULT CARE FOOD PROGRAM	ISSUED	REVISED	CHAPTER	SECTION
	CHILD CARE CENTERS POLICY & PROCEDURE MANUAL	1/2016		9	9.12
CHAPTER Chapter 9. The Monitoring Visit		SUBJECT Removal from the National Disqualified List			

Federal regulations at 226.6(c)(7)(v) state, “once included on the National disqualified list, an institution and responsible principals and responsible individuals remain on the list until such time as FNS, in consultation with the State agency, determines that the serious deficiency(ies) that led to their placement on the list has(ve) been corrected, or until seven years have elapsed since they were disqualified from participation. However, if the institution or individual has failed to repay debt owed under the Program, they will remain on the list until the debt has been repaid.”

After seven years on the National Disqualified List (NDL), if no debt is owed an organization and/or responsible individual’s name will be automatically removed from the NDL. Once removed from the NDL, the organization and/or responsible individual may reapply to the Child and Adult Care Food Program (CACFP). Upon reapplying, the organization or responsible individual may be subject to provide a Corrective Action Plan (CAP) prior to application approval.

Early Removal:

An institution and/or individual placed on the NDL may request removal from the NDL no sooner than six months after being disqualified from the CACFP. The request for removal from the NDL must be received by the Bureau of Community Food and Nutrition Assistance (CFNA) in the Missouri Department of Health and Senior Services in writing. The written request must specify the full name and location address of the institution (if applicable) and the name, mailing address, and date of birth of the responsible individual. CFNA will review written requests for removal on a bi-annual basis, at the beginning and middle of the year.

During the bi-annual review, CFNA will review all written requests for removal received in the last six months. CFNA will notify the organization or the responsible individual requesting removal that a CAP must be submitted. The CAP is based on the findings that lead to the termination and disqualification of the organization and/or responsible individual. The CAP must specify, in full detail, the serious finding(s) leading to termination, the steps that have or will be taken to correct the serious findings, the person(s) responsible for overseeing the corrective action, and the date by which corrective action is to be fully and permanently implemented for each step of the process. The CAP must also include additional documentation to support the corrections made to the serious deficiencies. All correspondence to and from CFNA regarding removal from the NDL shall be in writing.

Once received, the CAP will be reviewed for adequacy by CFNA. If the corrective action is deemed to be inadequate, the organization and/or responsible individual will be denied removal from the NDL.

If the CAP is deemed adequate, CFNA will contact the U. S. Department of Agriculture Mountain Plains Regional Office (USDA-MRPO) in Denver with CFNA’s recommendation for removal from the NDL. The final decision for removal is with USDA-MPRO. If USDA-MPRO, in consultation with USDA Headquarters in Washington, D.C., agrees to remove the organization and/or responsible individual’s name from the NDL, CFNA will notify the organization and/or responsible individual in writing. Once removed

from the NDL, the organization and/or responsible individual may reapply to the Child and Adult Care Food Program (CACFP).