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|  | MISSOURI DEPARTMENT OF HEALTH<br>AND SENIOR SERVICES<br>CHILD AND ADULT CARE FOOD PROGRAM |  | ISSUED                          | REVISED | CHAPTER | SECTION |
|   | CHILD CARE CENTERS<br>POLICY & PROCEDURE MANUAL   |  | 3/91                            | 6/14    | 1       | 1.4     |
| CHAPTER<br>Chapter 1. Introduction  |   |  | SUBJECT<br>Assistance Available |         |         |         |

Through the staff with the Missouri Department of Health and Senior Services – Bureau of Community Food and Nutrition Assistance (CFNA), the following assistance can be expected:

- Training on program rules and regulations, recordkeeping requirements, application procedures, food service operations, meal service techniques, nutrition concerns, nutrition education, and financial management;
- Institution and facility reviews to ensure that programs operate in accordance with program regulations;
- Technical assistance and consultation as needed;
- Information on audit requirements;
- Outreach to nonparticipating, eligible child care settings;
- Timely processing of applications;
- Payments for eligible meals and other food service expenses;
- Cash-in-lieu of commodities or commodities;
- Forms, publications, and guidelines to help operate the program;
- Procedures for institutions to appeal decisions affecting participation or reimbursement; and
- Means to ensure that institutions do not discriminate against anyone because of their race, color, national origin, sex, age, or disability.

Through CFNA, other assistance is available to child care providers. This includes technical assistance, public health services, and resource materials on a wide range of issues. Major areas in which assistance is available through either the local health agency or through the State or district health offices include:

- Special Supplemental Feeding Program for Women, Infants, and Children (WIC);
- Communicable disease control. This includes such diseases as giardia, measles, chicken pox and pandemic flu;
- Immunizations; (State law requires that all children receive their immunizations.)
- Dental health;
- Sanitation and environmental health;
- Assistance for children with special health care needs; and
- General health and safety.