

	MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES CHILD AND ADULT CARE FOOD PROGRAM		ISSUED	REVISED	CHAPTER	SECTION
	Sponsoring Organizations of Homes POLICY & PROCEDURE MANUAL		12/90	6/12	11	11.5
CHAPTER Chapter 11. Procurement			SUBJECT Standards of Conduct			

Institutions contracting for services shall maintain a written code of standards of conduct which governs the performance of officers, employees, or agents involved in the administration or award of the contract. No officer, employee, or agent shall participate in the selection, or in the award or administration of a contract supported by CACFP funds if a conflict of interest, real or apparent, would be involved.

A conflict of interest is possible when:

- The employee, officer or agent,
- Any member of his immediate family,
- His or her partner; or
- An organization which employs or is about to employ any of the above,

has a financial or other interest in the firm selected for award.

An institution's officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to subagreements.

To the extent provided by State or local law or regulations, the code of standards must provide for penalties, sanctions or other disciplinary actions for violations of the standards by the organization's officers, employees or agents, or by contractors or their agents.