

	MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES CHILD AND ADULT CARE FOOD PROGRAM	ISSUED	REVISED	CHAPTE R	SECTION
	AT-RISK AFTER SCHOOL PROGRAMS POLICY & PROCEDURE MANUAL	7/1/03; 8/06	3/12	8	8.6
CHAPTER Chapter 8 The Monitoring Visit		SUBJECT Monitoring Grade & Review Frequency			

During the monitoring visit, the Missouri Department of Health and Senior Services- Bureau of Community Food and Nutrition Assistance (MDHSS-BCFNA) Nutritionist will review the records detailed in Section 8.1. The MDHSS-BCFNA representative will verify compliance of Program requirements and review:

- All CACFP records including Program training and civil rights compliance
- Verification of meal claim with daily attendance roster and meal count records
- Safety and sanitation of the facility and supporting documentation, if required by the local public health agency
- Sponsor monitoring documentation (sponsors of two or more centers only)
- Observe a complete meal service
- Documentation of organized, regularly scheduled enrichment or educational activities (structured and supervised)

Institutions are graded A, B, or C based on the frequency and severity of the findings.

The grade earned determines the normal frequency of MDHSS-BCFNA monitoring reviews.

- A – good review with no major problems, next review scheduled in two to three years; or
- B – some problems identified relating to organizational and management practices, next review scheduled in one to two years; or
- C – serious problems identified relating to organizational and management practices, institution is classified as seriously deficient. Adequacy of the Corrective Action Plan (CAP) determines if institution’s status is temporarily deferred or if MDHSS-BCFNA will propose to terminate the CACFP contract.

NOTE: There may be variations of these grades and time for follow-up based on the frequency and severity of the problems identified.

An institution with a C rating of seriously deficient must demonstrate that it has fully and permanently corrected all problems related to the findings to continue participation in the CACFP.

Reference: 7 CFR 226.6(c)(3)
7 CFR 226.17a