

# Program Integrity

The Executive Director, Chairman of the Board of Directors or Owner, Center Director or person responsible for the Child and Adult Care Food Program (CACFP) operation, as noted on the Center and/or Sponsor Information Sheets on the application/claims database are considered the “responsible individual(s)” of the organization. By virtue of your management position as a responsible individual, you have administrative and financial responsibility for the oversight, management, and integrity of the CACFP and compliance with applicable regulations.

Should your institution ever be classified as Seriously Deficient (SD) and terminated due to mismanagement of the CACFP, the name(s) of the “responsible principal(s)” and “responsible individual(s)” will be placed on the United States Agriculture’s National Disqualified List (NDL). Once on the NDL, the “responsible(s)” named would not be able to work in another organization that participates in the CACFP or in any other Child Nutrition Program (CNP) for up to seven years.

## Management Tools and Resources

### Sponsor Contract with CFNA

Afterschool sponsors enter into a contract with the CFNA to participate in the CACFP. The following management tools and resources are available on the CACFP website at: <http://health.mo.gov/cacfp>.

- Child and Adult Care Food Program Manual for At-Risk Afterschool Care Centers and Outside School Hours Care Centers.
- “And Justice For All” poster.
- Vendor Input/ACH-EFT Application (Direct Deposit Form).
- United States Department of Agriculture Food Buying Guide for Child Nutrition Programs.
- Crediting Handbook for the Child and Adult Care Food Program.
- Missouri WIC Works poster.
- Building for the Future flyer and pamphlet.

