

VACCINES FOR CHILDREN PROGRAM

Vaccine Transfer Form

Transferring Vaccines for Children (VFC)-funded vaccine to another VFC clinic should not be a routine practice. Providers should monitor vaccine inventory and usage patterns closely to ensure vaccine transfer is an infrequent occurrence. Vaccines should be transferred at least 3 months before expiration date, if possible.

Instructions:

- **Call the VFC program at 800-219-3224 for transfer approval. VFC program approval MUST BE given prior to vaccine transfer.**
- Follow VFC and manufacturer specifications for maintaining vaccine within the recommended temperature range during the transport of vaccine.
- Only full, sealed vials or unopened prefilled syringes can be transferred.
- Local Public Health Agencies may only transfer adult vaccine to another Local Public Health Agency.
- Complete this form when transferring vaccines to another facility and submit to the VFC program on the transfer date.

Name of BIAA Staff Member Who Approved Vaccine Transfer		Date BIAA Staff Member Gave Vaccine Transfer Approval	
Name and Signature of Person Transferring Vaccine	VFC PIN	Name and Signature of Person Receiving Vaccine	VFC PIN

INDICATE REASON FOR TRANSFER (CHOOSE ONE)			DATE OF TRANSFER
COMPLIANCE ISSUE <input type="checkbox"/>	NO LONGER IN VFC PROGRAM <input type="checkbox"/>	OTHER <input type="checkbox"/>	
DISEASE OUTBREAK <input type="checkbox"/>	OVERSHIPMENT <input type="checkbox"/>	VACCINE STORAGE <input type="checkbox"/>	

VACCINE BRAND	NDC #	LOT #	EXPIRATION DATE	NUMBER OF DOSES

