Vaccine Return Packing Slip

1. Complete this form by providing all requested information.
2. Call the Vaccines for Children (VFC) program to request a pre-paid return label from McKesson. (information below)
3. Place the **acceptable*** non-viable vaccine in a box and include a copy of this Vaccine Return Packing Slip.
4. Fax or mail this form to the VFC Program. (information below)
5. After receiving the McKesson return label, affix it to a box. If UPS delivers other items to the facility, send the box with the pre-paid label at that time. The box can also be dropped off at a UPS facility with no charges. If UPS doesn't routinely deliver to the facility, or there is no drop-off facility, call the VFC program to coordinate a pick-up service. **Please do not contact McKesson regarding vaccine returns**.

****Returns should include only spoiled or expired vaccines, in their original vials or pre-filled syringes.* ***Do not return syringes filled but not used, used syringes with or without needles attached, broken vials, or any multidose vial from which some doses have already been withdrawn.***

Report all non-viable vaccine information on the VFC Vaccine Accountability report submitted monthly.

DO NOT MAIL VACCINE TO THE MISSOURI VACCINES FOR CHILDREN PROGRAM.

Provider/Clinic Name			PIN
Provider/Clinic Address			
VFC Contact	Phone ( )	FAX ( )	

NON-VIABLE VACCINES

Vaccine	Number of Doses	Lot Number	NDC Number (located on box)	Manufacturer	Expiration Date	Explanation**

**Use one of the following reasons in the "Explanation" column for each of the non-viable vaccines:

1. Expired vaccine
2. Natural disaster / power outage
3. Refrigerator / freezer temperature too warm (specify)
4. Refrigerator temperature too cold
5. Failure to store vaccine properly upon receipt
6. Vaccine spoiled in transit (freeze monitor / warm monitor activated)
7. Mechanical failure
8. Spoiled
9. Other: specify

SIGNATURE OF PREPARER: _____ **DATE:** _____

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