



**Missouri Department of Health and Senior Services**

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RELAY MISSOURI for Hearing and Speech Impaired 1-800-735-2966 VOICE 1-800-735-2466



March 25, 2008

RE: Tri-Monthly WIC Check Issuance and WIC Identification Folders

TO: Authorized Missouri WIC Vendors

In September 2007, information was sent to WIC Vendors regarding the Missouri WIC program piloting the issuance of WIC checks for a three (3) month period to eligible WIC participants beginning on October 1, 2007. This notice serves as a reminder that the second phase will be implemented in **April 2008**. The Tri-monthly project is scheduled to be implemented statewide beginning on **October 1, 2008**.

Please ensure all personnel involved in WIC transactions are aware of these changes and that they are closely reviewing the dates of use listed on each WIC check. This is to ensure that they **do not** accept WIC checks prior to the "First-Date-To-Use" or after the "Last-Date-To-Use" authorized on the WIC check. As outlined in the WIC Vendor Manual, Section 4, accepting WIC checks before or after the dates of use printed on the check is considered a fatal error. Our banking contractor will not consider payment of WIC checks with a fatal error.

Local WIC Providers in the following counties participated in the first phase of the pilot project: Butler, Cole, Greene, Grundy, Holt, Jackson, Jefferson, Pulaski, Randolph, St. Louis City, Stoddard and Webster.

Local WIC Providers in the following counties will be participating in second phase of the pilot project beginning in April 2008: Andrew, Boone, Buchanan, Carroll, Clark, Clinton, Crawford, Dallas, Dent, Douglas, Franklin, Gasconade, Johnson, Knox, Lewis, Lincoln, Livingston, Macon, Miller, Montgomery, Newton, Putnam, Schuyler, Scotland, Shelby, St. Charles, St. Francois, St. Louis County, Stone, Warren and Wright.

If a WIC Identification folder is left at your store, please contact the Local WIC Provider listed on the folder so that arrangements can be made for the folder to be picked up or mailed to the Local WIC Provider. If the Local WIC Provider information is missing, please return the WIC Identification folder to the state WIC office at the address provided in the letterhead. This allows for the WIC Identification folder and WIC checks to be returned to the WIC participant in a timely manner in the situation when they have been lost or stolen.

If you have any questions, you may contact Bridgett Henderson, WIC Vendor Agreements and Training, at (573) 751-6204. It is an automated system, so at the prompt select "2" and then "1" and ask for Bridgett.

Sincerely,

Randy J. Walton  
WIC Vendor Coordinator  
WIC and Nutrition Services

RW:bh

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