

Administration Volume
Vendor Responsibilities Section

Conflict of Interest (3.08800)

ER# 3.08800

Authority 7CFR 246.12(h)(3)(xix) &(t)
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POLICY: Any member of a governing council who makes decisions regarding the local WIC provider (LWP), who is also a WIC authorized retail vendor or is interested in becoming a WIC retail vendor, shall not vote on any WIC vendor-related issue.

The LWP shall inform the state vendor coordinator which store(s) in their service area are owned or co-owned by a member of their own governing council.

PROCEDURES:

- A. Voting on any WIC vendor-related issues may not be done by any member of a local WIC provider Board of Trustees, County Court Commission or City Council, if that individual is either of the following:
 - 1. A WIC authorized retail vendor.
 - 2. Interested in becoming a WIC retail vendor.
- B. Failure of a LWP to provide information to the state WIC office regarding a governing council member who is interested to become an authorized retail vendor or is the owner or co-owner of an authorized retail vendor will result in sanctions as deemed appropriate by the State WIC office.
- C. The State WIC office will terminate the vendor agreement if the State agency identifies a conflict of interest, as defined by applicable State laws, regulations, and policies, between the authorized retail vendor and the LWP.