

General Volume
Management Section

No-Smoking Policy (1.02600)

ER# 1.02600

Authority 2008 7CFR 246.6(b)(4), MPSF-1:WC-94-12-P & WIC Local Agency Nutrition Services
Contract Scope of Work

Issued 9/94

Revised 10/09

POLICY: The local WIC provider (LWP) shall prohibit smoking on any premises used to carry out the WIC Program during the time any aspects of WIC services are performed. LWP providing WIC services from satellite locations in leased, rented, or donated space must assure the area is designated no-smoking during the time any aspects of WIC services are performed.

The LWP must post the service and waiting areas as non-smoking.

Any LWP that allows smoking in the area where WIC program functions are performed will not receive administrative funds from WIC.

PROCEDURES:

- A. The LWP will either post a public policy against smoking or post no-smoking signs in areas of any facility where WIC Program functions are performed. This includes waiting areas.
- B. The LWP must prohibit smoking during times that the WIC program is actually operating at a clinic site. For example, at satellite sites, such as churches or community centers, the no-smoking policy must be implemented during clinic service hours only.
- C. This policy applies to:
 1. Participants/guardians/applicants
 2. LWP staff serving participants
 3. Volunteers and visitors
- D. For LWP staff and volunteers, it is recommended that smoking be confined to official break and lunch times and only in specifically designated smoking areas.
- E. Smoking is prohibited near the WIC clinic entrances used by WIC participants.