

Issuing Standard Contract Formula as FPIII to Infants

Attachment 1

This test was done on 1/9/2015. Infant at this time is over 6 months of age.

The screenshot shows a software window titled "PF - [redacted] - 7 Months 27 Days - WIC ID: [redacted]". The menu bar includes "File", "Participant Activities", "Certification", "Benefit Management", "Document Imaging", and "Help". Below the menu is a toolbar with various icons. A grid of tabs is visible, with "Certification History" selected. Other tabs include "Health Information", "Nutrition Education", "Referrals", "Income History", "Benefits History", "Appointments", "Demographics", "Immunization", "HT/WT/Blood", "Food Prescription", "Risk Factors", and "Nutrition Assessment". The "Demographics" section is expanded, showing fields for "Last" name, "MI" (set to "F"), "Birth Date" (05/13/2014), "Gender" (Male), "Address", "City", and "WIC Category" (Infant).

Do not mark FP III on the health information screen. *Note: This is for standard formulas only. For all special formulas, you must mark FPIII when necessary. There will be a future enhancement in MOWINS to allow FP III be selected for standard formulas.*

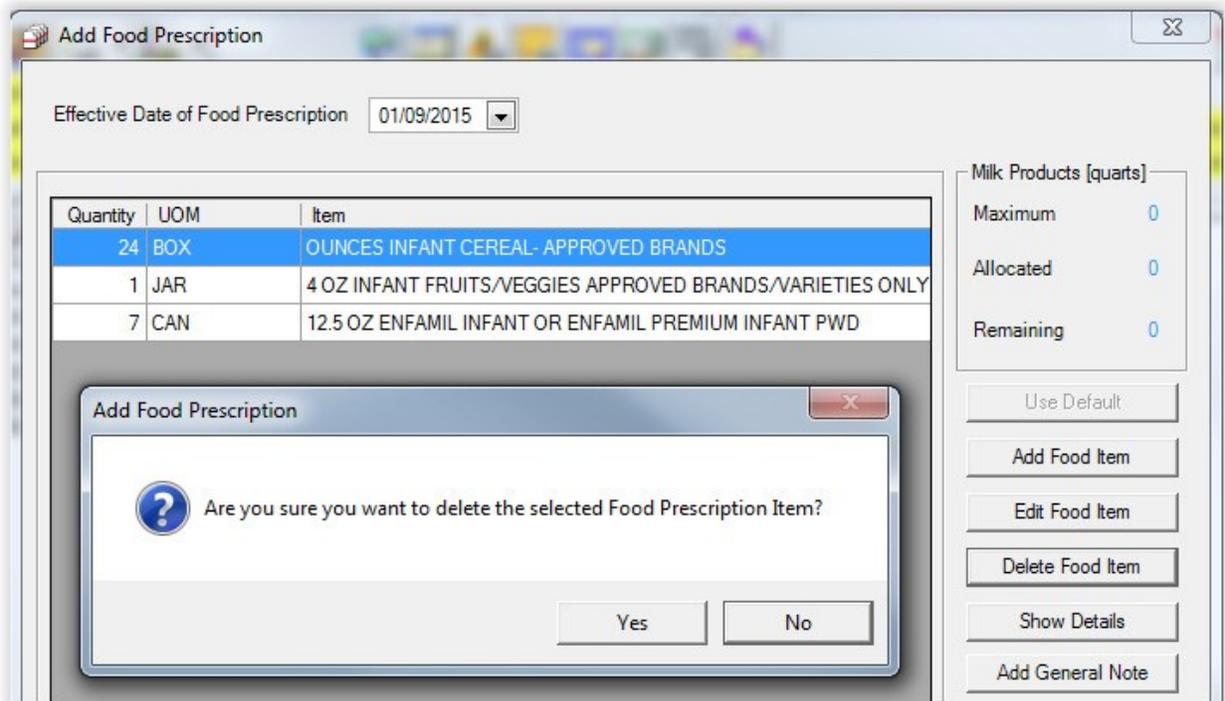
The screenshot shows the "Feeding Information" section. It includes a group box "Ever Breastfed" with radio buttons for "Yes", "No" (selected), and "Unknown". To the right, there are checkboxes for "Requires Food Package III" (checked), "Breastfeeding Now", and "Breastfeeding beyond One Year". There are also dropdown menus for "Date Food Package III Verified", "Date Breastfeeding Verified", and "Date Breastfeeding Began".

Choose the correct standard contract formula. The amount that will default will be the amount for standard issuance.

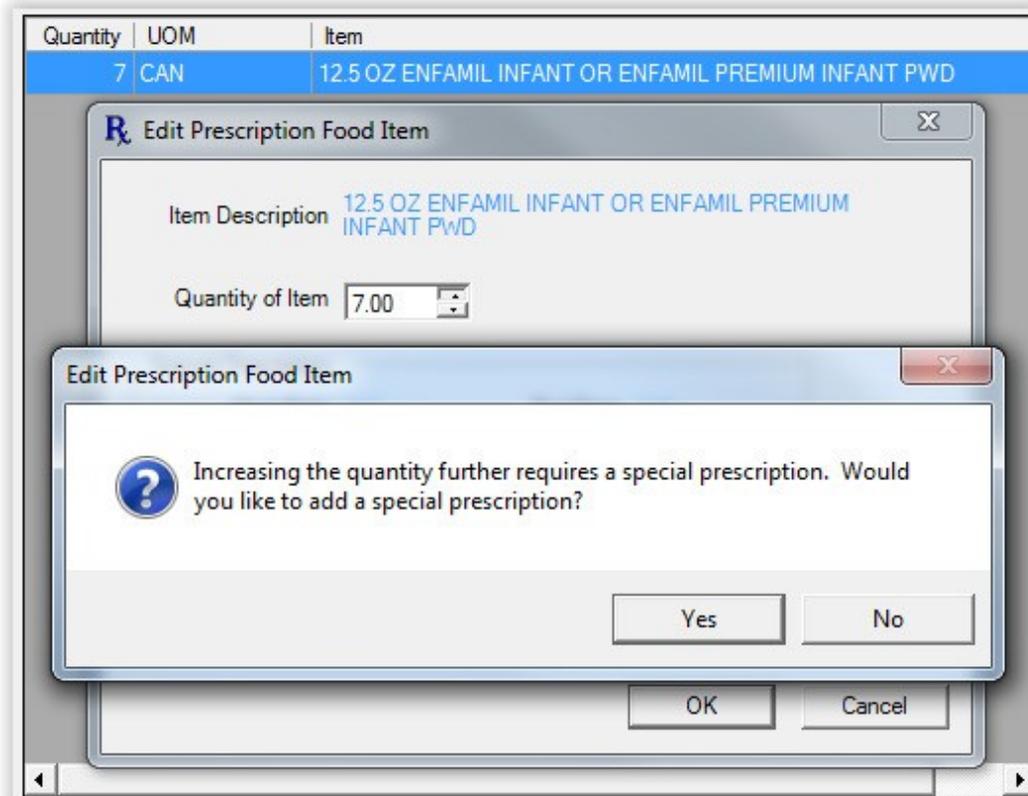
The screenshot shows a "Select Formula" dialog box. It has a "Participant Information" field at the top. Below it, there is a list of formula options under the "Contract" radio button. The options are: "24 - 13 OZ ENFAMIL INFANT OR ENFAMIL PREMIUM INFANT CONC", "20 - 1 QT/32 OZ OR (8 OZ 4-PACK) ENFAMIL INFANT RTU", "7 - 12.9 OZ ENFAMIL PROSOBEE PWD", "24 - 13 OZ ENFAMIL PROSOBEE CONC", "20 - 1 QT/32 OZ OR (8 OZ 4-PACK) ENFAMIL PROSOBEE RTU", "7 - 12.4 OZ OR 12 OZ ENFAMIL GENTLEASE PWD", "20 - 1 QT/32 OZ OR (8 OZ 4-PACK) ENFAMIL GENTLEASE RTU", and "7 - 12.5 OZ ENFAMIL INFANT OR ENFAMIL PREMIUM INFANT PWD". The last option is highlighted in blue.

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You must manually remove the additional infant foods. This should be done before increasing the amount of formula to assure an over issuance of food benefits is not done.



Click on the arrow to up the quantity. You will get the message to add a special prescription. Click yes.



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Complete the required fields and then you can up the quantity of the formula.

The screenshot shows the 'Edit Prescription Food Item' dialog box with the 'Special Prescription Item' sub-dialog open. The sub-dialog contains the following fields:

- Start Date: 01/09/2015
- End Date: 05/31/2015
- Reason(s): CPA tailor food package, Dietary Requirement
- Physician's Name: MASON
- Verbal:

Buttons: OK, Cancel

The screenshot shows the 'Edit Prescription Food Item' dialog box with the main form visible. The fields are:

- Item Description: 12.5 OZ ENFAMIL INFANT OR ENFAMIL PREMIUM INFANT PWD
- Quantity of Item: 10.00
- Special Prescription:
 - Start Date: 01/09/2015
 - End Date: 05/31/2015
 - Reason(s): Dietary Requirement
 - Physician's Name: MASON

Buttons: OK, Cancel