CQI STORYBOARD Title: Timely Data Entry

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1. AIM STATEMENT	2. PLAN	3. DO
The KCMO Building Blocks/NFP Program aim to improve data rates. Goal Rate: 85% Project Start Date 3/00/2018 End Date: 12/1/2018 Team Leader: Kristy Seanez.	Date entry rates are currently at 52%. Potential causes are lack of adequate data entry time and knowledge deficit about form due dates. **Solutions**: Assign time for data entry and determine when forms due and understand date ranges available for completion.	Team will develop a list of strategies to increase data entry in REDCap and ETO. In addition, team will evaluate data entry rate and progress with strategy implementation and make changes if necessary.

4. STUDY	5. ACT	6. FUTURE CQI
Data will be collected by nurse home visitors and captured via REDCap and ETO databases and analyzed by MO State Consultant team and NFP National Service Office Research Team. Increased rates toward 85% will be signs of improvement and success.	o Use spreadsheet Morgan created of visits made for ETO/RedCap visits. o Check post enrollment due dates for ETO/RedCap Forms o Use due dates for forms ETO. o Schedule time designated time for data entry. o Enter Data Collection forms in the home when able. o Review RedCap report to see when forms are due. o Call client's within 20days if home visit has not occurred.	KCMO Building Blocks/NFP Program will continue efforts to complete to improve data entry as an ongoing initiative. Team will continue to implement strategies. **Lesson Learned:** It is more efficient to schedule time for data entry; missed opportunities for data collection are increased when clients are seen once a month. Online data entry during visit can improve timely data entry but tech issues are common and can be a hindrance to process.