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| **Part** | **Category** | **Idea 1** | **Idea 2** | **Idea 3** |
| A. | Process information | Strategic Business Unit: Process Name:Director: Second-Line Director: |
| B. | Organizational Importance | Is the idea linked with the business objectives of the organization?Is the idea linked with the process-specific pain?Is the idea linked with internal performance measures or a SLA? | Yes/NoYes/NoYes/No | Yes/NoYes/NoYes/No | Yes/NoYes/NoYes/No |
| B. | Feasibility of Execution | Is the solution to the problem already known?Is data available for understanding the current magnitude of the problem?Is a system available for capturing data? | Yes/NoYes/NoYes/No | Yes/NoYes/NoYes/No | Yes/NoYes/NoYes/No |
| B. | Organizational Buy-in | Are the project leaders interested in pursuing the idea?Are suitable resources available? | Yes/NoYes/No | Yes/NoYes/No | Yes/NoYes/No |
| B. | Organizational Benefit | What is the expected annual benefit from the project? | $ | $ | $ |
| Project Complexity | Low/High | Low/High | Low/High |
| Project Viability | Low/High | Low/High | Low/High |
| Idea Selection Decision | Reject/ Select | Reject/ Select | Reject/ Select |