



RESEARCH DEMONSTRATION COOPERATIVE  
AGREEMENTS  
Department of Health and Human Services  
FOOD AND DRUG ADMINISTRATION

Notice of Grant Award

Issue Date: 07/23/2015



**Grant Number:** 3U18FD004445-04W1  
**FAIN:** U18FD004445

**Principal Investigator:**  
ERIC HUESTE

**Project Title:** To achieve and maintain full conformance with the Manufactured Food Regulatory Pr

Fischer, Bret  
Director, Division of Administration  
930 Wildwood Drive  
Jefferson City, MO 651020570

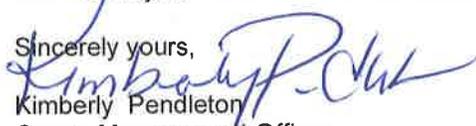
**Budget Period:** 08/01/2015 – 07/31/2016  
**Project Period:** 09/30/2012 – 07/31/2017

Dear Business Official:

The Food and Drug Administration hereby awards a grant in the amount of \$15,484 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to MISSOURI STATE DEPT/ HEALTH & SENIOR SRV in support of the above referenced project. This award is pursuant to the authority of PHS Act, Sec 1706, 42 USC 300u-5, as amended; Sec 2(d), PL 98-551 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the Grants Management Specialist and the Project Officer listed in the terms and conditions.

Sincerely yours,  
  
Kimberly Pendleton  
Grants Management Officer  
Office of Acquisitions & Grants Services  
Division of Acquisition Support and Grants  
Grants & Assistance Team  
FOOD AND DRUG ADMINISTRATION

See additional information below

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**SECTION I – AWARD DATA – 3U18FD004445-04W1****Award Calculation (U.S. Dollars)**

Federal Direct Costs	\$15,484
Approved Budget	\$15,484
Federal Share	\$15,484
<b>TOTAL FEDERAL AWARD AMOUNT</b>	<b>\$15,484</b>
<b>AMOUNT OF THIS ACTION (FEDERAL SHARE)</b>	<b>\$15,484</b>

SUMMARY TOTAL FEDERAL AWARD AMOUNT YEAR ( 4 )	
GRANT NUMBER	TOTAL FEDERAL AWARD AMOUNT
3U18FD004445-04W1	\$15,484
4U18FD004445-04	\$300,000
<b>TOTAL</b>	<b>\$315,484</b>

SUMMARY TOTALS FOR ALL YEARS		
YR	THIS AWARD	CUMULATIVE TOTALS
4	\$15,484	\$315,484
5	\$0	\$300,000

\* Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

**Fiscal Information:**

CFDA Number: 93.103  
EIN: XXXXXXXXXX  
Document Number: UFD004445B  
PMS AccountType P(Subaccount)  
Fiscal Year: 2015

IC	CAN	2015
FD	6990928	\$15,484

\* Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

**FDA Administrative Data:**

PCC: / OC: 414N / Processed: ERAAPPS 07/23/2015

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**SECTION II – PAYMENT/HOTLINE INFORMATION – 3U18FD004445-04W1**

PHS policy requires that you be informed that the DHHS Inspector General maintains a toll free telephone number (800-368-5779) for receiving information concerning fraud, waste and abuse under the grants and cooperative agreements. Such reports will be kept confidential and callers may decline to give their names if they choose to remain anonymous.

Payments under this award will be made available through the DHHS Payment Management System (PMS). PMS is administered by the Division of Federal Assistance Financing (DFAF), Office of the Deputy Assistant Secretary, Finance, which will forward instructions for obtaining payments. Inquiries regarding the payment should be directed to:

Division of Federal Assistance Financing  
DASP/DASF/OS/DHHS

P.O. Box 6021  
Rockville, MD 20852  
Telephone Number: 877-614-5533

Grantees are asked to register in the Central Contractor Registration (CCR) database. Information about CCR is available at [http://www.grants.gov/applicants/register\\_ccr.jsp](http://www.grants.gov/applicants/register_ccr.jsp). This registration will be required as electronic grant processing is implemented.

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**SECTION III – TERMS AND CONDITIONS – 3U18FD004445-04W1**

This award is based on the application submitted to, and as approved by, FDA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Grant Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 74 or 45 CFR Part 92 as applicable.
- d. The PHS Grants Policy Statement, including addenda in effect as of the beginning date of the budget period.
- e. An annual Financial Status Report (SF-269) is required. An original and two copies of this report must be submitted to the FDA Grants Management Officer within 90 days after the expiration date of the budget period.
- f. A Final Program Report, Financial Status Report and Invention Statement must be submitted within 90 days after the expiration date of the project period.
- g. This award notice, including the terms and conditions cited below.

This award has been assigned the Federal Award Identification Number (FAIN) U18FD004445. Recipients must document the assigned FAIN on each consortium/subaward issued under this award.

**Treatment of Program Income:**  
Additional Costs

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**SECTION IV – FD Special Terms and Condition – 3U18FD004445-04W1**

7/8/2015 - Supplement approved for \$15,484.

MFRPS Conditions of the Award 5U18FD004445-04S1

This award is subject to the Special Requirements of the FOA Number RFA-FD-12-007 entitled CONFORMANCE WITH THE MANUFACTURED FOOD REGULATORY PROGRAM STANDARDS (MFRPS) (U18), and incorporates special terms and conditions. Copies of this announcement may be obtained at <http://grants.nih.gov/grants/guide/pa-files/RFA-FD-12-007.html>

Cooperative Agreement Terms and Conditions of Award

PROGRAMMATIC TERMS AND CONDITIONS:

EXPANDED AUTHORITIES DO NOT APPLY TO THIS COOPERATIVE AGREEMENT.

MFRPS Conditions of the Award

**Conditions of Award**

- The grantee must maintain a food safety inspection contract in satisfactory standing with the FDA throughout the cooperative agreement.
- Provide funding certification of the current year's budget for the State manufactured food regulatory program to demonstrate that these funds have supplemented, and not replaced, State allocations. If a decrease in State allocations does occur during the cooperative agreement, a detailed justification must be provided to FDA for approval.
- Key personnel (minimum of 2) must attend an annual face-to-face meeting (as determined by FDA OP) as a condition of the award. The face-to-face meeting will be held in the continental US for a minimum of 2.5 days. The grantee should budget accordingly to cover all travel expenses using cooperative agreement funds.
- Facilities, work, training, and other expenses reimbursed under the FDA food safety inspection contract and other funding mechanisms must remain distinct and separate from the cooperative agreement. The grantee must be able to account separately for fund expenditures, including employee salaries, wages, and benefits, equipment, supplies, and other costs, under the food safety inspection contracts and other funding mechanisms and the cooperative agreement.
- Fully participate in initiatives supporting the MFRPS, such as an annual face-to-face meeting (as determined by FDA OP), committees, OP MFRPS conference calls, sharing of best practices and resources, on-site visits, program assessment validation audits (PAVAs), and full program audits. During on-site visits and program audits, all key personnel, records (electronic and paper-based), facilities, and other resources necessary for FDA to conduct a complete program assessment will be made available.
- All worksheets and appendices as found in the most current version of the MFRPS or alternate forms that are equivalent, databases/IT systems, records, and other documents will be made available upon request to FDA for purposes of monitoring program progress towards meeting the goals of the cooperative agreement and achieving conformance with the MFRPS.
- The grantee must implement corrective action plans and include in their written strategic plan for all observations reported by the FDA Office of Operations, Audit Team during scheduled MFRPS program assessment validation audits (PAVAs) and full program audits.
- Future funding will be dependent on recommendations from the Project Officer and the availability of funds. A determination of the grantee's conformance with the MFRPS will be made based upon multiple factors, including the grantee's assessment, progress reports, on-site visits, and audits. If progress concerns are identified, then the grantee will be placed in special condition status and required to implement corrective actions. Failure to implement corrective actions may result in reduction of funding or termination of the cooperative agreement.

- Grantees who are required or expect to achieve significant to full conformance with the MFRPS before year 5 of the cooperative agreement must develop and submit an Exit Strategy of Sustainment (ESS) to FDA before the end of the grant year during which the grantee is required or expects to achieve significant to full conformance with the MFRPS.

The ESS will outline the State program's plans to sustain significant conformance with the MFRPS and ensure progress continues within their agency to achieve full conformance with the MFRPS. The ESS must detail:

- Strategy to sustain MFRPS implementation, including identifying personnel/FTEs, current funding sources for these personnel, and plans to sustain those personnel using grantee resources to the best of the grantee's ability.
- Manufactured program data (all data should be pulled from a recent 12 month period): Number of manufactured food (MF) inspectors (FTE), Number of manufactured food facilities in inventory, Number of routine MF inspections conducted, number of MF food related emergency response events (FBI, non-FBI) investigated, number of MF compliance actions taken (embargo, disposal, emergency closures, re-inspections and fines issued.)
- Grantees who have submitted an ESS are encouraged to submit a Standard Enhancement Project (SEP) in order to maintain funding levels. Grantees must describe the SEP(s) to be pursued, estimate the funding required to support the SEP(s), and identify specific SEP outcome(s)/deliverable(s) that will be shared with other State programs.

**Funding restrictions:**

These awards may only be used for achieving and sustaining conformance with the MFRPS, development and implementation of Standard Enhancement Projects (SEPs), and other projects that support the intended outcomes of the cooperative agreement program.

Prior approval from FDA for budget modifications of  $\geq 10\%$  of the total award or substantial changes to the project proposal is required.

Allowable costs include:

- 1) Audiovisual materials such as videotapes, DVDs, public service announcements, etc.
- 2) Consultant services
- 3) Employee salaries, wages and fringe benefits
- 4) Rental, purchasing, calibration, and maintenance of supplies and equipment
- 5) Indirect costs
- 6) Recruitment costs for hiring new employees
- 7) Registration fees
- 8) Purchase or development of IT equipment, software, and support
- 9) Shipping and mailing of equipment and supplies.
- 10) Travel (including per diem for meals)
  - Funds should be requested in the budget for key project personnel to travel to meetings, on-site visits, and audits with FDA program staff to discuss the project. A portion of budgeted travel funds should also be set aside for key personnel to attend an annual face-to-face meeting (as determined by FDA OP) and committee meetings supporting the MFRPS. Training needs should also be anticipated and budgeted for accordingly.
- 11) Speaker fees

12) Subcontracting to third parties (other than local/county/tribal agencies conducting work on behalf of the State manufactured food regulatory agency) is allowed but limited to 25% of each year's award.

Non-allowable costs:

1) Facilities, work, and training reimbursed under the FDA food safety inspection contract and other funding mechanisms must remain distinct and separate from the cooperative agreement. The State must be able to account separately for fund expenditures, including employee salaries, wages, and benefits, under the food safety inspection contracts and other funding mechanisms and these cooperative agreements.

2) Vehicle purchases are not permitted.

3) Cooperative agreement funds may not be utilized for new building construction; however, remodeling of existing facilities is allowed, provided that remodeling costs do not exceed 10% of the grant award amount.

4) Food is not an allowable cost.

5) Please also refer to the HHS Grants Policy Statement for additional information regarding costs.

**Reporting Requirements:**

**The general reporting requirements as applicable to the proposal and award, include, but are not limited to, the following:**

- Detailed progress report on the grantee meeting the project milestones detailed in the cooperative agreement, proposal, strategic plan, conditions of the award, etc. Goals and objectives should be broken out and specific progress reported.
- Status report on the hiring and training of cooperative agreement funded personnel and other manufactured food program personnel.
- Contributions of personnel, especially for employees receiving salary and/or benefits through the cooperative agreement or identified as key personnel, towards the goals of the cooperative agreement should be reported against.
- Status report on the purchasing, development, and operational readiness of any equipment, computers, or software purchased.
- Summary of improvements (identify and quantify) in the overall food safety or system resulting from the cooperative agreement. This includes: demonstration of progress, steady improvement, advancement or development of growth of the individual program elements of the MFRPS or SEPs to indicate the grantee will accomplish the proposed project and objectives of the cooperative agreement; including achieving significant to full conformance with the MFRPS, within the proposed project period. Documentation to demonstrate this requirement is being met includes, but is not limited to, self-assessment, policies and procedures, record-keeping systems (electronic and paper-based) and documentation requirements.
- Identify any pending issues or concerns that may affect accomplishing the objectives and goals of the cooperative agreement.
- A corrective action plan must be submitted if the objectives and goals of the cooperative agreement are not being met. The corrective action plan must detail the tasks, responsible personnel, and updated timeframes to ensure satisfactory performance and meet the deliverables required under the grant.
- Summary of grant expenditures and obligations during the current budget period.

**In addition to the general reporting requirements the following must be submitted with the mid-year progress report:**

- Submission of the following documents in the most current version of the MFRPS reviewed and updated within the current budget period:
  - Appendix 1 or alternate form that is equivalent
  - Appendix 2.1 or alternate form that is equivalent
  - Appendix 3.1 or alternate form that is equivalent

- Worksheets 4.2, 4.3, 4.4 or alternate forms that are equivalent
- Appendix 5.1 or alternate form that is equivalent
- Appendix 6.1 and Worksheet 6.2 or alternate forms that are equivalent
- Appendix 7 or alternate form that is equivalent
- Appendix 8.1 or alternate form that is equivalent
- Worksheet 9 or alternate form that is equivalent
- Appendix 10 or alternate form that is equivalent
- Certification of current State appropriation funding levels for the State manufactured food regulatory program demonstrating that grant funds are supplementing, not supplanting, existing non-Federal and other Federal sources of funding at a level equal to the level of such funding in the previous year, increased by the Consumer Price Index.

**In addition to the general reporting requirements the following must be submitted with the end-of-year progress report:**

- A strategic plan that accurately reflects when specific objectives and tasks have been, or will be, completed and/or implemented and when new objectives and tasks are identified to achieve or maintain full conformance with the MFRPS and completion of an SEP within the proposed project period, if included. The strategic plan must be updated within the current budget period and include the following, at the minimum, to demonstrate program advancement in achieving conformance with the MFRPS:
  1. Specific objectives and tasks that once completed and/or implemented will result in significant to full conformance with the MFRPS within the project period of the cooperative agreement. Previously completed objectives and tasks should also be included.
  2. For programs in significant to full conformance with the MFRPS, or are expected to achieve significant to full conformance in the upcoming budget period, the strategic plan shall also include the implementation of a Standard Enhancement Project (SEP).
  3. Timelines, responsible personnel, and dedication of any additional resources (such as IT, training, etc.) assigned to each objective and task.
  4. Identification of objectives and/or tasks completed during the current project year
  5. An assigned MFRPS Project Coordinator with the overall responsibility for implementation of the strategic plan.
  
- A Standard Enhancement Project (SEP) proposal is required for state programs that have completed, or will complete, the development of their MFRPS program in the upcoming budget period and wish to maintain funding through the end of the MFRPS cooperative agreement project period. The number of expected SEPs per State program will depend on the scope and complexity of the proposals. The SEP proposal should be a simple narrative that includes the:
  1. Name of the SEP
  2. A brief synopsis of the SEP that will be shared with other programs including:
    - i. Specific deliverable and/or measurable outcomes
    - ii. Benefit resulting from SEP (Ex. solved problem identified, enhanced communication, collaboration or public health protection, etc.)
    - iii. Resources (FTEs, hours, travel, IT) estimated for development of the SEP.
    - iv. Expected date of completion
  
- Summary of grant expenditures and obligations during the current budget period and those anticipated to occur during the budget period. The grantee is required to indicate if a carryover request will be submitted for any remaining funds in the current budget period and the anticipated use of the funds in the upcoming budget period. The grantee is strongly encouraged to submit the carryover request with the continuation application.

The final program progress report must provide full written documentation of the project and summaries of accomplishments and goals, as described in the grant application. The documentation must be in a form and contain sufficient detail such that other State, local, and tribal governments could reproduce the final project. The final program progress report should also include the approved ESS, which details the strategy, including commitment of personnel, resources, and funding, to sustain significant to full conformance with the MFRPS (current and future versions). The independent final audit (referred to as the 60-month audit) of the program by FDA should verify the program is in significant to full conformance with the MFRPS.

NOTE: All formal correspondence/reports regarding the grant should be signed by an Authorized Institutional Official and the Principal Investigator, and sent to the attention of the contact below. Please submit all reports via E-MAIL or Express mail to:

Oluyemisi (Yemisi) Akinneye; Grants Management Specialist  
Food and Drug Administration, OAGS/DASG  
5630 Fishers Lane, Room 2037  
Rockville, MD 20857  
Oluyemisi.Akinneye@fda.hhs.gov

#### SUBSTANTIAL INVOLVEMENT

Delineation of Substantive Involvement:

1. FDA will monitor and evaluate the overall conduct of the awardee under this cooperative agreement.
2. FDA will collaborate and work closely with awardees continued development.
3. FDA will take any action that may be necessary to ensure compliance with this cooperative agreement.

Support will be in the form of a cooperative agreement. FDA will have substantial involvement in the program activities of the project funded by the cooperative agreement.

The administrative and funding instrument used for this program will be the cooperative agreement, an "assistance" mechanism (rather than an "acquisition" mechanism), in which substantial FDA programmatic involvement with the awardees is anticipated during the performance of the activities. Under the cooperative agreement, the FDA purpose is to support and stimulate the recipients' activities by involvement in and otherwise working jointly with the award recipients in a partnership role; it is not to assume direction, prime responsibility, or a dominant role in the activities. Consistent with this concept, the dominant role and prime responsibility resides with the awardees for the project as a whole, although specific tasks and activities may be shared among the awardees and FDA as defined below.

The Project Director (PD)/Principal Investigator (PI) will have the primary responsibility for:

The technical and programmatic aspects of the grant, and for day-to-day management of the project or program. The PD/PI will maintain general oversight for ensuring compliance with the financial and administrative aspects of the award, as well as ensuring that all staff has sufficient clearance and/or background checks to work on this project or program. This individual will work closely with designated officials within the recipient organization to prepare justifications; appropriately acknowledge Federal support in publications, announcements, news programs, and other media; and ensure compliance with other Federal and organizational requirements.

The awardee is required to participate in a cooperative manner with FDA.

The awardee is responsible for submitting interim progress reports, when requested, to the FDA PO including summary data on progress to date.

The awardee will retain custody of, and have primary rights to, the data and software developed under these awards, subject to Government rights of access consistent with current DHHS, PHS, and FDA policies.

FDA PO and staff will have substantial programmatic involvement that is above and beyond the normal stewardship role in awards, as described below:

The responsibilities of the designated support staff include involvement during conduct of the activity, through technical assistance, advice, coordination, and/or other assistance activities that is above and beyond normal program stewardship for grants. As appropriate, the designated support staff will participate in the definition of objectives and approaches, and in planning, conducting, analyzing, publishing, interpretations, and conclusions of the project activity.

However, the dominant role and prime responsibility for the activity reside with the awardee for the project as a whole, but not necessarily for each task. In addition to, or in the absence of the PO, a separate FDA PO will be responsible for the normal scientific and programmatic stewardship of the award and will be named in the award notice.

The Government, via the PO, will have access to data generated under this Cooperative Agreement and may periodically review the data and progress reports. The FDA PO may use information obtained from the data for the preparation of internal reports on the activities of the project. However, awardees will retain custody of and have primary rights to all data developed under these awards.

Areas of Joint Responsibility include:

As relevant, the PD/PI will work collaboratively with the designated support staff in evaluating the most appropriate methods, data quality control strategies and implementation, data analysis and interpretation, publication, and dissemination of project activity and results.

During performance of the award, the PO, with assistance from other scientific program staff who are designated based on their relevant expertise, may provide appropriate assistance, advice and guidance. The role of the PO will be to facilitate and not to direct the activities. It is anticipated that decisions in all activities will be reached by consensus between the awardee and PO, and that selected FDA staff will be given the opportunity to offer input into this process. The PO will facilitate liaison activity for partnerships, and provide assistance with access to FDA supported resources and services.

The PD/PI will be responsible for the timely submission of all abstracts, manuscripts and reviews (co)authored by members of the grant and supported in part or in total under this Cooperative Agreement. Manuscripts shall be submitted to FDA PO within two weeks of acceptance for publication. Publications or oral presentations of work performed under this Cooperative Agreement will require appropriate acknowledgement of FDA support. Timely publication is encouraged as appropriate.

#### ADDITIONAL TERMS AND CONDITIONS:

1. Program Income: If any Program Income is generated, Grantees are required to report the Program Income on the FSR (see below), and on the 2590-FORM. Except for royalty income generated from patents and inventions, the amount and disposition of Program Income must be identified on lines 10(q), (r), (s), and (t) of the grantees Financial Status Report (see SF-269 Long form FSR).

2. Financial status Report (FSR (SF-269) Long Form) may be downloaded at the link: [http://grants.nih.gov/grants/fsr\\_sf269\\_long.pdf](http://grants.nih.gov/grants/fsr_sf269_long.pdf). Examples of Program Income include, but are not limited to: Fees for services performed during the grant or sub-grant period; proceeds from sale of tangible personal or real property usage or rental fees; patent copyright royalties; and proceeds from the sale of products and technology under the grant.

3. Any Program Income generated during the Project Period of this grant by the Grantee or sub grantee is subject to the Addition Alternative for Program Income and, therefore, must only be used to further the goals of the project for which this grant was awarded.

The following special terms of award are in addition to, and not in lieu of, otherwise applicable U.S. Office of Management and Budget (OMB) administrative guidelines, U.S. Department of Health and Human Services (DHHS) grant administration regulations at 45 CFR Parts 74 and 92 (Part 92 is applicable when State and local Governments are eligible to apply), and other HHS, PHS, and FDA grant administration policies.

**Dispute Resolution:**

Any disagreements that may arise in programmatic matters (within the scope of the award) between the awardee and the FDA may be brought to Dispute Resolution. A Dispute Resolution Panel composed of three academic members who are not involved in the study will be convened. This special dispute resolution procedure does not alter the awardee's right to appeal an adverse action that is otherwise appealable in accordance with PHS regulation 42 CFR Part 50, Subpart D and DHHS regulation 45 CFR Part 16.

**Additional Terms and Conditions:**

As resources permit, FDA will continue to support the Cooperative Agreement with input from FDA staff and other Subject Matter Experts (SMEs).

FDA retains the right to conduct audits and/or request meetings with the awardee management to discuss training programs and other related activities. FDA shall be responsible for funding the travel and travel related costs for FDA personnel. Any travel cost incurred by the awardee to meet with FDA is the responsibility of the awardee under this grant.

Any FDA curriculum or course content provided by FDA will remain the property of FDA and any proposed changes are not to be made without concurrence from FDA.

Curriculum and course content developed under this Cooperative Agreement such as objectives, learning outcomes, presentations, manuals, scripts, exercises, handouts, reports, documents or other tangible materials produced by the awardee shall be free of copyrights and be free domain for use by FDA.

The awardee is expected to remain flexible in support of the overall purpose of the Cooperative Agreement. This may include delivery of training to FDA, State, Local, territorial, tribal regulators as well as academia and regulated industry personnel.

Credentials (e. g. certificates, certifications, licenses, continuing education units) should be developed under the appropriate standards such as those found under American National Standards Institute (ANSI).

The awardee should not previously or presently be involved in legal suits against the Federal Government.

**Pre-Award Costs:**

According to PHS policy, if pre-award costs are necessary, they may be approved by the authorized institutional official(s).

Failure to comply with the above stated Terms and Conditions could result in the suspension or termination of this cooperative agreement.

All formal correspondence/reports regarding the grant should be signed by an authorized institutional official and the Principal Investigator and should be sent to the attention of the grants management specialist, unless otherwise directed.

Failure to comply with the above stated Standard and Special Terms and Conditions could result in the suspension or termination of this grant project.

**THE EXPANDED AUTHORITIES DO NOT APPLY TO THIS GRANT.**

Project Officer, Wendy Campbell for inquiries and questions regarding programmatic aspects or concerns: Phone 615-310-0483/E-mail: Wendy.Campbell@fda.hhs.gov

Grants Management Specialist, Oluyemisi (Yemisi) Akinneye for inquiries and questions regarding administrative matters or financial concerns: Phone: 240-402-7560/E-mail: Oluyemisi.Akinneye@fda.hhs.gov

Direct inquiries regarding scientific programmatic issues to the official listed below.

Direct inquiries regarding fiscal and/or administrative matters to the grants management specialist listed below.

All formal correspondence/reports regarding the grant should be signed by an authorized institutional official and the Principal Investigator and should be sent to the attention of the grants management specialist, unless otherwise explicitly directed.

**STAFF CONTACTS**

**Grants Management Specialist:** Oluyemisi Faderin Akinneye  
**Email:** oluyemisi.akinneye@fda.hhs.gov **Phone:** (301) 827-0079 **Fax:** (301) 827-7101

**SPREADSHEET SUMMARY**

**GRANT NUMBER:** 3U18FD004445-04W1

**INSTITUTION:** MISSOURI STATE DEPT/ HEALTH & SENIOR SRV

AGENCY: Food & Drug Administration		DATE 07/09/2015	
		1. CENTER/PROGRAM ORA	
2. LIST NUMBER FD-15-4445-04		3. APPROPRIATION NUMBER TAG#28925NMFRP15MO1 75150600	
4. CAN* 6990928		5. PMS CODE* 22390B40	
6. OBJECT CLASS 41.41		7. TYPE OF AWARD U18-TYPE-3 Supplement	
8. GRANT NUMBER 3U18FD004445-04S1		9. DOCUMENT NUMBER RFD004445B	10. EIN NUMBER 1446000987B7
11. RECIPIENT OF AWARD Russell Lilly State of Missouri 930 Wildwood, PO Box 570 Jefferson City, MO 65102			
12. PROJECT PERIOD 09/30/2012 – 07/31/2017		13. BUDGET PERIOD 08/01/2015 – 07/31/2016	
14. APPROVED FOR OBLIGATION DIRECT: \$ 15,484      INDIRECT: \$ 0      FEE: N/A      TOTAL: \$15,484			

15. SPECIAL CONDITIONS

16. REMARKS

PLEASE NOTE: Please scan the signed document/approval list to Yemisi Akinneye:  
Oluyemisi.Akinneye@fda.hhs.gov

- 301- 827-0079– Telephone;
- 301-827-0505 - FAX

Req#:1153506  
ORA-15-G-0109

17. PROJECT OFFICER Wendy Campbell -A Wendy Campbell; Phone Number: 615-310-0483	18. CENTER/OFFICE Lauren Ritter -S Funds Available:
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19. APPROVED BY DIRECTOR, (or individual with Delegated Authority)  
Ryan Cates -S

20. APPROVED BY DIRECTOR, OFFICE OF FINANCIAL MANAGEMENT

21. CERTIFICATION OF Chief GRANTS MANAGEMENT OFFICER, OAGS and/or Grants Management Officer

*Kimberly P. Chew* 7/23/15