



**Grant Number:** 1H23IP000540-01 REVISED

**Principal Investigator(s):**

Cathy Sullivan

**Project Title:** (PPHF) CAPACITY BUILDING ASSISTANCE TO STRENGTHEN PUBLIC HEALTH

DIRECTOR  
MISSOURI DEPT OF HHS  
920 WILDWOOD DRIVE  
PO BOX 570  
JEFFERSON CITY, MI 651020570

**Award e-mailed to:** grants@health.mo.gov

**Budget Period:** 09/01/2011 – 08/31/2013

**Project Period:** 09/01/2011 – 08/31/2013

Dear Business Official:

The Centers for Disease Control and Prevention hereby revises this award (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to MISSOURI STATE DEPARTMENT OF HEALTH & SENIOR SERVICES in support of the above referenced project. This award is pursuant to the authority of PHS 317, 42 USC, SEC. 247B and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the individual(s) referenced in Section IV.

Sincerely yours,

Hector Buitrago  
Grants Management Officer  
Centers for Disease Control and Prevention

Additional information follows

**SECTION I – AWARD DATA – 1H23IP000540-01 REVISED**

**Award Calculation (U.S. Dollars)**

Salaries and Wages	\$176,762
Fringe Benefits	\$83,963
Travel Costs	\$2,398
Other Costs	\$7,794
Consortium/Contractual Cost	\$1,065,492

Federal Direct Costs	\$1,336,409
Federal F&A Costs	\$61,531
Approved Budget	\$1,397,940
Federal Share	\$1,397,940
<b>TOTAL FEDERAL AWARD AMOUNT</b>	<b>\$1,397,940</b>

**AMOUNT OF THIS ACTION (FEDERAL SHARE) \$0**

**Fiscal Information:**

CFDA Number: 93.539  
EIN: [REDACTED]  
Document Number: 000540IM11

IC	CAN	2011
IP	939ZMPT	\$1,397,940

SUMMARY TOTALS FOR ALL YEARS		
YR	THIS AWARD	CUMULATIVE TOTALS
1	\$1,397,940	\$1,397,940

**CDC Administrative Data:**

PCC: N / OC: 4141 / Processed: ERAAPPS 04/13/2012

**SECTION II – PAYMENT/HOTLINE INFORMATION – 1H23IP000540-01 REVISED**

For payment information see Payment Information section in Additional Terms and Conditions.

INSPECTOR GENERAL: The HHS Office Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to [hhstips@oig.hhs.gov](mailto:hhstips@oig.hhs.gov) or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous. This note replaces the Inspector General contact information cited in previous notice of award.

**SECTION III – TERMS AND CONDITIONS – 1H23IP000540-01 REVISED**

This award is based on the application submitted to, and as approved by, CDC on the above-titled project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- The grant program legislation and program regulation cited in this Notice of Award.
- The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- 45 CFR Part 74 or 45 CFR Part 92 as applicable.
- The HS Grants Policy Statement, including addenda in effect as of the beginning date of the budget period.
- This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

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**SECTION IV – IP Special Terms and Conditions – 1H23IP000540-01 REVISED**

**ADDITIONAL TERMS AND CONDITIONS OF THIS AWARD**  
Amendment One

1. This administrative amendment is to correct the budget period from September 1, 2011 - August 31, 2012. The new budget period is now: September 1, 2011 - August 31, 2013.

**2. ANNUAL FEDERAL FINANCIAL REPORT (FFR SF425)**

The Annual Federal Financial Report (FFR) is required and must be submitted 90 days after the end of the budget period. The FFR for this budget period is due to the Grants Management Specialist by November 30, 2013. Reporting timeframe is September 1, 2011 thru August 31, 2013. The FFR should only include those funds authorized and disbursed during the timeframe covered by the report. If the FFR is not finalized by the due date, an interim FFR must be submitted, marked NOT FINAL, and an amount of un-liquidated obligations should be annotated to reflect unpaid expenses. Electronic versions of the form can be downloaded into Adobe Acrobat and completed on-line by reviewing, <http://www.whitehouse.gov/omb/grants/sf269a.pdf> (short form) or <http://www.whitehouse.gov/omb/grants/sf269.pdf> (long form).

Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, you are required to submit a letter explaining the reason and date by which the Grants Officer will receive the information.

**3. ASSISTANCE AWARD CLOSE-OUT REQUIREMENTS**

FINAL FEDERAL FINANCIAL REPORT (FFR) (SF 425) is due 90 days after the end of the project period (Due Date: November 30, 2013). An original and two copies are required. At a minimum it should include the following:

- A statement of progress made toward the achievement of originally stated aims
- A description of results (positive or negative) considered significant
- A list of publications resulting from the project, with plans, if any, for further publication.

An original and two copies are required. The FFR should only include those funds authorized and actually expended during the timeframe covered by the report. Handwritten forms will not be accepted. Electronic versions of the form can be downloaded into Adobe Acrobat and completed on-line by visiting: <http://www.whitehouse.gov/omb/grants>. This report must indicate the exact balance of unobligated funds and may not reflect any unliquidated obligations. Should the amount not match with the final expenditures reported to the Health and Human Services Payment Management System (PMS), you will be required to update your reports to PMS accordingly. Remaining unobligated funds will be de-obligated and returned to the U.S. Treasury

4. All other terms and condition of this PPHF Notice of Award remains unchanged and in full effect, unless in writing to the Grant Management Specialist or Officer.

**CDC PROGRAMMATIC CONTACT:**

**Program Area 1**

Gary Urquhart  
U.S. Department of Health and Human Services  
Centers for Disease Control and Prevention  
National Center for Immunization and Respiratory Diseases  
1600 Clifton Road, NE MS A19  
Atlanta, GA 30333  
(T) 404-639-8277  
Email: GAU5@cdc.gov

**Program Area 3**

Duane Kilgus  
 U.S. Department of Health and Human Services  
 Centers for Disease Control and Prevention  
 National Center for Immunization and Respiratory Diseases  
 1600 Clifton Road, NE MS E52  
 Atlanta, GA 30333  
 (T) 404-639-6354  
 (F) 404-639-8288  
 Email: DGK9@cdc.gov

**STAFF CONTACTS**

**Grants Management Specialist:** Michael Vance  
 Centers for Disease Control and Prevention  
 Procurement and Grants Office  
 Koger Center, Colgate Building  
 2920 Brandywine Road, Mail Stop K 14  
 Atlanta, GA 30341  
**Email:** mvance@cdc.gov **Phone:** 770-488-2686

**Grants Management Officer:** Hector Buitrago  
 Centers for Disease Control and Prevention  
 Procurement and Grants Office  
 Koger Center, Colgate Building  
 2920 Brandywine Road, Mail Stop E-09  
 Atlanta, GA 30341  
**Email:** gmf2@cdc.gov **Phone:** 770-488-2921 **Fax:** 770-488-2777

**SPREADSHEET SUMMARY**

**GRANT NUMBER:** 1H23IP000540-01 REVISED

**INSTITUTION:** MISSOURI STATE DEPT/ HEALTH & SENIOR SRV

<i>Budget</i>	<i>Year 1</i>
Salaries and Wages	\$176,762
Fringe Benefits	\$83,963
Travel Costs	\$2,398
Other Costs	\$7,794
Consortium/Contractual Cost	\$1,065,492
TOTAL FEDERAL DC	\$1,336,409
TOTAL FEDERAL F&A	\$61,531
TOTAL COST	\$1,397,940