Save Print Reset

MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES
BUREAU OF ENVIRONMENTAL HEALTH SERVICES

REIMBURSEMENT REQUEST FOR CHILD CARE SANITATION INSPECTIONS

AGENCY	PHONE NUMBER	INSPECTOR	BILLING FOR THE MONTH(S) OF

FACILITY TYPE	FACILITY NAME	DVN	INSPECTION DUE DATE	DATE OF INSPECTION	TYPE OF INSPECTION	HOURS (S.C. ONLY)	DOLLAR AMOUNT

Submit completed DC 38 and DH 38 billing forms along with a copy of each Request for Child Care Inspection and Sanitation Inspection Report to: Missouri Department of Health and Senior Services, Bureau of Environmental Health Services, P.O. Box 570, 930 Wildwood, Jefferson City, MO 65102. Inspections not conducted within the required time frame must also be accompanied by a completed Late Inspection Reimbursement Request form in order to be considered for payment. Reimbursement requests must be submitted by the last day of the month following the quarter in which the inspection was completed. For example, inspections completed in January shall be submitted by April 30. EXCEPTION: inspections conducted during the last quarter (July - September) shall be submitted no later than October 15.

PAGE TOTAL: