

**TAKE 5 MINUTES...**  
to help prevent the next serious  
**FALL** or **MEDICATION** event.

Long Term Care

# SAFETY

Improvement  
Program

## INTERESTED IN PARTICIPATING?

Mail or fax this completed form, or email the information to Kathy Wire.

### ABOUT THE PROGRAM

The Center for Patient Safety (CPS), in collaboration with Primaris, is offering an opportunity to help you fulfill requirements for evaluating and preventing high-risk safety events: falls with injury and high-risk medication events.

1. Tell us about these events by using simple data entry options.
2. CPS will evaluate events and provide feedback for learning and prevention.
3. Participants will have opportunities to learn from each other and work together toward safety improvement solutions.
4. Participants will receive tools and training to help them effectively investigate ALL events, including the ones in this program.
5. **All information reported to the CPS is fully protected from discovery or disclosure.**

**ALL AT NO CHARGE TO MISSOURI FACILITIES**



### INTERESTED IN PARTICIPATING?

Email, fax, or mail completed form to Kathy Wire by September 30, 2015.

**NAME:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**ORGANIZATION:** \_\_\_\_\_

**Please indicate preferred contact method**

**EMAIL** \_\_\_\_\_

**PHONE** \_\_\_\_\_

### QUESTIONS?

If you have questions about the program or would like more information, please contact:

**Kathy Wire, JD, MBA, CPHRM**

Project Manager

Center for Patient Safety

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## TAKE 5... TO SHARE, LEARN & PREVENT

Take five minutes to enter information and contribute to confidential sharing, learning and prevention that is possible through this free program for Missouri LTC providers.

Participants will provide minimal data to support learning and sharing about preventing these serious events. Reports require only 9 data points for falls and 4 data points for medications, in addition to limited general information. Data forms include drop downs for easy, secure, on-line data entry.

In addition, participants will have access to an on-line event investigation tool to assist in evaluating incidents.

### Initial Data Entry Form

The screenshot shows a web-based form titled "Patient Safety Event Report - Skilled Nursing Facility: HEALTHCARE EVENT REPORTING FORM (HERE)". It includes a "What is being reported?" section with radio buttons for "Incident: A patient safety event that reached the patient, whether or not the date(s) resident was harmed", "Near Miss: A patient resident safety event that did not reach the patient", and "Unsafe Condition: Any circumstance that increases the probability of a patient safety event". Below this are fields for "Event Discovery Date" and "Event Discovery Time". A large text area is provided for "Briefly describe the event that occurred or unsafe condition". At the bottom, there is a "Location of Event" section with fields for "Organization", "Location", and "Select Location | State", followed by another text area to "Briefly describe the location where the event occurred or where the unsafe condition exists".

### Event Investigation Tool Available to Project Participants

The screenshot displays a software interface for event investigation. On the left, a text box contains instructions: "This template is provided as a courtesy resource from the Center for Patient Safety. This template is an introductory tool to completing Root-Cause Analyses (RCA). A thorough RCA may include many more levels of details and additional steps. INSTRUCTIONS: 1. Begin by following the order of the tabs, i.e. 1. RCA INFO is the first tab. 2. Enter as much information as you can during the course of the RCA. 3. Use this workbook to keep track of dates, tasks, notes, etc. 4. When complete, print the RCA for your records." On the right side, there is a vertical column of seven buttons: "RCA INFO", "RESIDENT INFO", "TEAM INFO", "EVENT TIMELINE", "ACTION PLAN", "RCA DOCUMENT", and "DATA DICTIONARY (FOR RESIDENTS ONLY)".

