

The location.....

The course will be conducted at the MANHA Training Center, 4100 Country Club, Jefferson City, MO 65109, (573) 634-5345. Confirmation and map to the Training Center will be sent upon receipt of registration. **GPS maps may not be the correct location.**

Course Schedule . . .

1st day - Course starts at 9:00 am

Every day after: starts at 8:30 am

The course fee.....

The cost for the five-day course is \$325 per person. The advance fee includes the book and all workshop hand-outs and other amenities involved in making this a pleasant learning experience.

Meals and accommodations are the responsibility of the participant. Registrations should be received no later than 1 week prior to start of course.

Refunds.....

You may cancel your registration up to 1 week prior to the workshop and receive a full refund or credit. If you cancel less than 1 week prior to the workshop, you may send a substitute or transfer your registration to the next workshop within 6 months. Refunds/credits will not be made if registrant fails to attend without prior notification.

Cancellations.....

We reserve the right to cancel the program if insufficient enrollment occurs. You will be notified prior to the conference date and a full refund will be sent to you.

Hotel accommodations.....

You are responsible for making your own accommodations, if needed. A map of area hotels will be sent along with the confirmation. Directions off MapQuest, may be wrong.

Instructor

Cheryl Parsons RN, LNHA is a registered nurse, long term care administrator and consultant. Her work as an author is based upon 20 years of experience in the industry. Her experience which includes CNA, Charge Nurse, Staff Development Coordinator, DON, Administrator, Administrative Consultant, RN Monitor and RN consultant. Cheryl has received many awards and recognition for her work in the industry.

Social Service Designee

Training Course Outline

Instructor Cheryl Parsons, RN, NHA

sponsored by

MANHA

4100 Country Club

Jefferson City, Mo 65109

573/634-5345 Fax: 573/634-8590

www.mlnha.org



OVERVIEW:

The Social Service Designee Program offered by MANHA is an intensive preparation and review of the duties and roles of the Social Service Designee in the Long Term Care Facility. The role of Social Services has increased ten fold in the last 5 years with the introduction of new psychosocial guidelines to surveyors and facilities, changes in guidance regarding person centered care that began three years ago and remain ongoing, and finally the MDS 3.0. The role has become much more critical to the residents psycho-social well-being and the ability of residents to exercise personal rights, preferences, choices and continue their life in a routine that has been established over a life time- their own.

PURPOSE:

The purpose of this training is two-fold:

Prepare newly appointed Social Service Designee to fulfill their role in the facility effectively and within regulations

Refresh those who have been at it for a while with new ideas and requirements with all of the psycho-social changes and the MDS 3.0.

OBJECTIVES:

Identify the Crucial Role of SS in the long term care facility.

Identify the Survey Process & Regulations

Identify Resident Rights and the role of Advocate for those rights

Put the Catalyst Glasses on- Be the Best You can Be By Seeing the World Through The Eyes of Your Residents.

Identify Policy & Procedures and Let Them Guide Your Role

Incorporating Medically Related Social Services into the Overall Social Service Program

Identify Documentation Rules and Guidance

Discover how thorough assessment drives all you do by discovering what your residents need from you (MDS 3.0)

Identify and take the fear out of the Care Plan Process Identify Pre-Admission Duties of the Role

Identify Admission Process and Procedures

Identify Grievances, Elder Abuse/Neglect and Social Services Role

Identify Person Center Dementia Care and Behavior Management

Identify Discharge Planning and Process

Identify and make the most of Resources

**Return registration form
and payment to:**

MANHA

**4100 Country Club Dr.
Jefferson City, MO 65109**

or

Fax: 573-634-8590

www.mlnha.org

Social Service Designee Training Program

March 17 - 21, 2014 or November 3 - 7, 2014

Name _____ Date Attending _____

Mailing Address _____

Facility Name _____

Facility Phone _____ Home Phone _____ Facility Fax _____ Cell Phone _____

Method of payment: Check VISA Mastercard Discover

Card Number _____ Expiration Date _____

Name on Card _____ Address on Card _____ 3 Digit Security _____

Send registration and payment to: MANHA, 4100 Country Club, Jefferson City, MO, 65109

**Missouri Association of Nursing Home Administrators
4100 Country Club
Jefferson City, Mo 65109**

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