

Section 5.0 Onsite Sewage	Page 1 of 1
Subsection 5.12 Onsite Wastewater Treatment System Forms and Form Letters	Revised 10/19/07

## **Forms**

The following DHSS numbered forms are available from the Onsite Sewage Program and/or the DHSS warehouse:

- [E3.01](#) Onsite System Construction Permit Application Fee form
- [E3.05](#) Onsite Wastewater Treatment System Construction Permit Application
- [E3.05B](#) Construction Permit Application, Instructions and Check Off List
- [E3.05A](#) Onsite Wastewater Treatment System Construction Permit/Final Inspection
- [E3.10](#) Notice of Violation
- E3.04 Notice (OWTS Construction Stop Order)
- E6.07 Sanitation Observation
- E15.12 Complaint Form

Online forms for local administrative authority or public use:

- [Onsite Wastewater Treatment System Application for Variance](#)
- [Onsite Soil Morphology Evaluation Form](#)
- [Percolation Test Form](#)

Example forms and form letters attached for local administrative authority use:

- [5.12.1](#) Application Process Form
- [5.12.2](#) Certification of System Without Onsite Inspection
- [5.12.3](#) Holding Tank Use Agreement
- [5.12.4](#) Form letter for checking on status of unreturned application
- [5.12.5](#) Form letter to follow-on after notifying applicant that application is incomplete or does not comply with minimum standards
- [5.12.6](#) Form letter to check on installation status of permitted system
- [5.12.7](#) Form letter to check on status of Certification of System Without Onsite Inspection form
- [5.12.8](#) Format for installer illegal installation violation letter
- [5.12.9](#) Format for installer other improper actions violation letter
- [5.12.10](#) Complaint affidavit format (Modify as necessary, to fit violation)
- [5.12.11](#) Petition for Injunction format (Modify as necessary, to fit violation)
- [5.12.12](#) Example wording for Notice of Violation