

Guidelines for Records Retention

FAQs

The Missouri Secretary of State Office offer guidance on policy for **Local Government Records Retention Schedules**: <https://www.sos.mo.gov/archives/localrecs/schedules>

Policy specific to **Missouri Public School Districts** can be found at <https://www.sos.mo.gov/CMSImages/LocalRecords/PublicSchool.pdf>, and for School Nurses, guidance specific to Health Records can be found on pages 15-17.

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